



REQUEST FOR PROPOSALS (RFP) No. 024-005

CONSTRUCTION MANAGEMENT SERVICES FOR CONSTRUCTION OF ALEXANDRIA STATION IMPROVEMENTS

QUESTIONS AND ANSWERS

Below are questions VRE received as of April 9, 2024, at 2:00 P.M. EST, with responses. Whenever possible, questions are presented as originally asked. Otherwise, the questions or inquiries are presented to capture the main thrust or idea.

PART V – SUBMISSION OF PROPOSAL

Question #1: The RFP states “Type size must not be smaller than Microsoft Times New Roman 11-point font.” Will VRE allow smaller type for graphics such as tables, matrices, and captions?

Response #1: See Addendum No. 1.

PART VI – EVALUATION PROCESS AND CRITERIA

Question #2: For Criteria #1, subsection f, the RFP requires three projects (1 page each) for each team member. Do these project pages count towards the 15-page limit? Depending on the team size (i.e., if a submittal has four firms and each firm must use three pages for their projects, 12 pages of the 15-page limit are dedicated to projects), the page allowance for the rest of the required items is drastically reduced. Would VRE consider increasing the maximum page count for Evaluation Criteria #1 so teams can fully address all RFP requirements?

Response #2: See Addendum No. 1.

Question #3: Criteria 1 requires that project sheets be one (1) page per project. Will VRE allow two (2) or three (3) projects per page for our subconsultants?

Response #3: See Addendum No. 1.

Question #4: Criteria 1 allows 15 pages max and that each firm (including subconsultants) submit three 1-page project sheets. Given the additional requirements in this section, beyond projects, we request that the page limit be increased to accommodate the full inclusion of our larger team

(multiple subconsultants to address the complicated scope of project as well as meet the DBE goal).

Response #4: See Addendum No. 1.

Question #5: The RFP states “In addition to the relevant experience required above, full resumes for each of the Key Personnel shall be included as an appendix.” Will VRE allow additional resumes beyond those for Key Personnel to be included in the Appendix?

Response #5: Yes.

PART VII – CONTRACT AWARD/EXECUTION

Question #6: Page 39 of this section discusses contract documents for the successful offeror, including a signed contract. Would VRE share a sample contract?

Response #6: The award document will be a Contract incorporating by reference the Request for Proposals, Special Provisions, General Provisions, Scope of Work/Services and the Contractor’s Proposal as negotiated. The Request for Proposals, Special Provisions, General Provisions and Scope of Work/Services that will make up the Contract, are all included in the Request for Proposals package.

MISCELLANEOUS

Question #7: Attachment A- Scope of Work, Section III, Service Requirements, Sub-section B, paragraph 18, states a requirement for aerial Drone Photos. The project is located in a permit-only zone for drone flights. Based on our prior attempts we have not been able to obtain a permit on other projects in the area.

Response #7: VRE understands the project site falls within a restricted zone for drone flights. Therefore, if the Construction Manager is unable to obtain the necessary permit, they will not be required to provide aerial drone photos for the project.

END OF QUESTION AND ANSWERS

