



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

VRE OPERATIONS BOARD MEETING

February 16, 2024

Executive Committee Meeting – 8:30 am

Operations Board Meeting - 9:00 am

Finance Committee Meeting – Following Operations Board Meeting

PRTC Headquarters
14700 Potomac Mills Road
Woodbridge, VA 22192

1. Pledge of Allegiance
2. Roll Call
3. Safety Moment
4. Approval of Agenda
5. Approval of Minutes from the December 15, 2023 VRE Operations Board meeting, and the January 29, 2024 Special All-Virtual VRE Operations Board meeting
6. Chair's Comments
7. Chief Executive Officer's Report
8. Virginia Railway Express Riders' and Public Comment
9. Action Items
 - A. Authorization to Execute a Sole Source Contract for Locomotive Data Recording System-Video Upgrades
 - B. Authorization to Execute a Contract Amendment for Construction of the Fredericksburg Station Rehabilitation Project



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

- C. Authorization to Issue a GEC VIII Task Order for Final Design Services for Franconia-Springfield Station Improvements
 - D. Authorization to Extend the Lease Agreement for Parking at the Rippon VRE Station
 - E. Authorization to Provide a Letter of Support for the City of Manassas Park's FFY25 Congressionally Directed Spending Request for Park Central Complete Streets Improvements
- 10. Information Items
 - A. Spending Authority Report
 - 11. Closed Session
 - 12. Operations Board Member's Time

The Next VRE Operations Board Meeting
March 15, 2024 - 9:00 am at PRTC



MINUTES

VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD MEETING

December 15, 2023

14700 Potomac Mills Road, Woodbridge, VA 22192

Members Present

*Sarah Bagley (NVTC)
*Andrea Bailey (PRTC)
*Meg Boehmke (PRTC)
*Margaret Franklin (PRTC)
*Monica Gary (PRTC)
*Lori Hayes (PRTC)
*Takis Karantonis (NVTC)
*Michael McLaughlin (VPRA)
*Alanna Mensing (PRTC)
*Daniel G. Storck (NVTC)
*James Walkinshaw (NVTC)

Members Absent

Matt Kelly (PRTC)
Jeanine Lawson (PRTC)
Ralph Smith (PRTC)

Alternates Present

Alternates Absent

Canek Aguirre (NVTC)
Victor Angry (PRTC)
Deborah Frazier (PRTC)
Libby Garvey (NVTC)
Jason Graham (PRTC)
Jeffrey C. McKay (NVTC)
Darryl Moore (PRTC)
Pam Sebesky (PRTC)
Emily Stock (DRPT)
Ann Wheeler (PRTC)
Pamela Yeung (PRTC)

Jurisdiction

City of Alexandria
Prince William County
Stafford County
Prince William County
Stafford County
Spotsylvania County
Arlington County
Commonwealth of Virginia
City of Manassas Park
Fairfax County
Fairfax County

City of Fredericksburg
Prince William County
City of Manassas

City of Alexandria
Prince William County
Spotsylvania County
Arlington County
City of Fredericksburg
Fairfax County
City of Manassas Park
City of Manassas
Commonwealth of Virginia
Prince William County
Stafford County

*Voting Member

**Arrived/departed following the commencement of the Operations Board Meeting. Notation of exact arrival/departure time is included in the body of the minutes.

‡ Participated remotely via Webex in accordance with the Electronic Participation Policy

Staff and General Public

Sarah Allred – Fairfax County
Alex Buchanan – VRE
Rich Dalton – VRE
Anaya Farah - VRE
Karen Finucan Clarkson – VRE
Chris Henry – VRE
Robert Hostelka – VRE
John Kerins - Keolis
Scott Kalkwarf – NVTC

Lezlie Lamb – VRE
Steve Maclsaac – VRE Chief Counsel
Kristin Nutter - VRE
Dallas Richards – VRE
Bob Schneider - PRTC
Mark Schofield – VRE
Alex Sugatan - VRE
Joe Swartz – VRE

Chair Walkinshaw called the meeting to order at 9:03 a.m.; the roll call followed.

Safety Moment – 3

CEO, Rich Dalton briefed attendees on safety procedures and assigned specific tasks to qualified staff members in case of an emergency.

Approval of the Agenda - 4

Mr. Karantonis moved, with a second by Ms. Hayes, to approve the agenda as presented. There was no discussion on the motion. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Gary, Hayes, Karantonis, McLaughlin, Mensing, Storck, and Walkinshaw.

Approval of the Minutes of the November 17, 2023 VRE Operations Board Meeting – 5

Ms. Bailey moved, with a second by Ms. Gary, to approve the Minutes from November 17, 2023. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Gary, Hayes, Karantonis, McLaughlin, Mensing, Storck, and Walkinshaw.

[Ms. Franklin arrived at 9:08 a.m.]

Chair’s Comments – 6

Chair Walkinshaw welcomed everyone to the December meeting. The Chair announced that registration for the Virginia Transit Association’s annual “Transit + Rail Advocacy Day” had opened and noted there is to be a reception at Main Street Station in Richmond following the event.

Chair Walkinshaw recognized two departing Board Members, Mr. Kelly, and Ms. Lawson, and commended their years of service to VRE. Mr. Kelly and Ms. Lawson were not in attendance; however, the Chair reviewed their extensive history of accomplishments as Members of the VRE Operations Board.

Chief Executive Officer’s Report – 7

Mr. Dalton briefed the Operations Board on the following items of interest:

- Safety
- Performance
- Ridership

Public Comment Time – 8

The Chair opened the floor for public comments. There were no speakers and no written comments had been submitted.

Action Items – 9

Referral of the Amended FY 2024 and Recommended FY 2025 VRE Operating and Capital Budgets to the Commissions and Jurisdictions – 9A

Ms. Bailey moved, with a second by Ms. Gary, to refer the amended FY 2024 and recommended FY 2025 VRE Operating and Capital Budgets to the commissions and jurisdictions for approval.

Following a brief presentation by VRE Chief Financial Officer, Mark Schofield, Board Members posed questions and made comments summarized below.

- Ms. Bagley asked how will SmartScale scoring changes impact VRE's CIP? Mr. Schofield indicated it wasn't expected to impact the projects VRE submits for consideration. Mr. Dalton and Mr. Swartz agreed and expanded on the topic.
- Mr. McLaughlin asked for clarification that the CIP as presented did not include VPRA access fee reimbursement, and Ms. Schofield confirmed it did not.
- The Chair asked what potential ways VRE can address unfunded aspects of capital projects? Staff responded applications would be made to various state and federal grant programs, with additional exploration of potential available options with the State for funding rolling stock.
- The Chair asked whether the 8.7% increase in the Operating Budget is driven by contractual increases or service expansion. Staff indicated that both were causes, but that contractual increases account for the majority of the budget increase.
- Mr. Karantonis asked what the basis was for the preliminary ridership projections for Saturday service, and will it drive the need for new equipment? Mr. Dalton indicated the projected need for new rolling stock is more due to equipment approaching the end of useful life. Mr. Schofield indicated the ridership projections came from work on the 2030 and 2050 system plans.
- Ms. Hayes expressed concern about VRE returning to the pre-pandemic jurisdictional subsidy when ridership has not returned to pre-pandemic levels. Ms. Hayes expressed opposition to the elimination of youth fares and indicated she was unconvinced it would result in increased ridership. The Chair responded that jurisdictional subsidy is lagging inflation, and that all costs at the jurisdictions have risen over this period. He warned of future large potential increases in subsidies in the future. There were comments from other Members in support of positioning VRE to compete economically for families' use. It was noted by some that making VRE cost-prohibitive for families would result in the loss of potential revenue collected in adults' fares.
- Ms. Hayes stated she preferred VRE use more of its federal relief funds before returning to pre-pandemic jurisdictional subsidy levels. Mr. Storck commented that he would prefer VRE keep a reserve of relief monies for future needs.
- Ms. Bohmke stated she prefers the idea of keeping a reserve of relief funds and supports returning to pre-pandemic subsidy levels.
- Ms. Bohmke asked Mr. Schofield to elaborate on the need for three new FTEs for positions in IT and Facilities. Mr. Schofield responded that VRE has made substantial improvements in technology and infrastructure, and the added employees would be utilized to support those investments.

- Speaking to Ms. Hayes' concerns, Ms. Mensing spoke of the need to return to the pre-pandemic subsidy structure and noted her discussions with constituents highlights VRE as an amenity to residents and potential residents.
- Ms. Hayes stated her objection to normalizing the subsidy for FY 2025 is based on the needs of her county.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Cristol, Franklin, Gary, McLaughlin, Mensing, Storck, and Walkinshaw. Ms. Hayes voted in opposition to the motion.

Approval of the 2024 VRE Officers – 9B

Chair Walkinshaw moved, with a second by Ms. Hayes, to approve the following nominees for 2024 VRE Officers: Ms. Bohmke for Chair, Ms. Bagley for Vice-Chair, Mr. Smith for Secretary, Mr. Storck as Treasurer, and Ms. Bailey At-Large.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Cristol, Franklin, Gary, Hayes, McLaughlin, Mensing, Storck, and Walkinshaw.

Authorization to Issue an MEC VII Task Order for Engineering Oversight for New Passenger Railcars Phase III – 9C

Mr. Karantonis moved, with a second by Ms. Bagley, to authorize the CEO to issue a task order to STV, Inc. for engineering oversight of new passenger railcars under the Mechanical Engineering Consulting Contract.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Cristol, Franklin, Gary, Hayes, McLaughlin, Mensing, Storck, and Walkinshaw.

Authorization to Execute a Contract for Locomotive Layover Battery Charging Systems – 9D

Ms. Hayes moved, with a second by Ms. Gary, to authorize the CEO to execute a contract with Dina Consulting & Design, LLC for locomotive layover battery charging systems.

The vote in favor was cast by Members Bagley, Bailey, Bohmke, Cristol, Franklin, Gary, Hayes, McLaughlin, Mensing, Storck, and Walkinshaw.

Authorization to Extend a License Agreement for the Lease of Tower Space for the VHF Radio Communications System – 9E

Vice Chair Bohmke moved, with a second by Ms. Bagley, to authorize the CEO to extend a license agreement with American Towers, Inc., for the lease of space on their cell tower located in Fairfax Station, Virginia for a period of five years. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Cristol, Franklin, Gary, Hayes, McLaughlin, Mensing, Storck, and Walkinshaw.

[Ms. Bailey left the meeting at 10:35 a.m.]

Information Items – 10

Spending Authority Report – 10A

The December Spending Authority Report outlined purchases greater than \$50,000 but less than \$200,000 made in November 2023.

Crystal City Project Update – 10B

VRE Staff briefed the Operations Board on the status of the Crystal City VRE Station Improvements Project.

Members Time – 11

Members wished everyone happy holidays.

Mr. McLaughlin recapped news that Virginia has secured funding for the next phase of the Long Bridge project.

In final comments, CEO Rich Dalton announced the retirement of 20-year VRE employee Theresa Stevenson; the graduation of VRE associate accountant Alicia Lewis with her bachelor's degree; and the departure of Director of IT, Robert Hostelka after 8.5 years.

Chair Walkinshaw thanked Mr. Dalton and VRE staff for their support and hard work and congratulated staff for their accomplishments in 2023.

The meeting adjourned at 10:57 a.m.

Approved this 19th day of January 2024.

Meg Bohmke
Chair

Ralph Smith
Secretary

CERTIFICATION

This certification hereby acknowledges the minutes for the December 15, 2023 Virginia Railway Express Operations Board Meeting have been recorded to the best of my ability.



Leslie M. Lamb



MINUTES

VIRGINIA RAILWAY EXPRESS OPERATIONS BOARD

SPECIAL ALL-VIRTUAL MEETING

January 29, 2024

14700 Potomac Mills Road, Woodbridge, VA 22192

Members Present

*Sarah Bagley (NVTC) ‡
*Andrea Bailey (PRTC) ‡
*Meg Bohmke (PRTC) ‡
*Margaret Franklin (PRTC) ‡
*Monica Gary (PRTC) ‡
*Tom Gordy (PRTC) ‡
*Lori Hayes (PRTC) ‡
*Jannan W. Holmes (PRTC) ‡ *
*Takis Karantonis (NVTC)
*Michael McLaughlin (VPRA) ‡
*Alanna Mensing (PRTC) ‡
*Ralph Smith (PRTC) ‡
*Daniel G. Storck (NVTC) ‡
*James Walkinshaw (NVTC) ‡

Jurisdiction

City of Alexandria
Prince William County
Stafford County
Prince William County
Stafford County
Prince William County
Spotsylvania County
City of Fredericksburg
Arlington County
Commonwealth of Virginia
City of Manassas Park
City of Manassas
Fairfax County
Fairfax County

Members Absent

Alternates Present

Alternates Absent

Canek Aguirre (NVTC)
Tinesha Allen (PRTC)
Victor Angry (PRTC)
Kenny Boddye (PRTC)
Deborah Frazier (PRTC)
Libby Garvey (NVTC)
Will Mackintosh (PRTC)
Darryl Moore (PRTC)
Pam Sebesky (PRTC)
Emily Stock (DRPT)
Pamela Yeung (PRTC)

City of Alexandria
Stafford County
Prince William County
Prince William County
Spotsylvania County
Arlington County
City of Fredericksburg
City of Manassas Park
City of Manassas
Commonwealth of Virginia
Stafford County

*Voting Member

**Arrived/departed following the commencement of the Operations Board Meeting. Notation of exact arrival/departure time is included in the body of the minutes.

‡ Participated remotely via Webex in accordance with the Electronic Participation Policy

Staff

Rich Dalton – VRE Chief Executive Officer
Lezlie Lamb – VRE
Steve Maclsaac – VRE Chief Counsel

Kristin Nutter - VRE
Michael Price - VRE
Alex Sugatan - VRE

Chair Bohmke called the meeting to order at 10:00 a.m.; followed by the roll call.

Following rollcall, the Clerk asked members to confirm that no three members were participating from the same room. The members confirmed they were not together.

Public Comment Time – 3

The Chair stated public comments for this meeting were taken electronically. Ms. Lamb indicated no written comments had been submitted.

Approval of the Agenda - 4

Ms. Bailey moved, with a second by Ms. Hayes, to approve the agenda as presented. There was no discussion on the motion. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Franklin, Gary, Gordy, Hayes, Karantonis, McLaughlin, Mensing, Smith, Storck, and Walkinshaw.

*Ms. Holmes appeared logged-in on Webex.

Consent Items – 5

Ms. Bagley moved, with a second by Ms. Hayes, to approve the Consent Agenda. The vote in favor was cast by Members Bagley, Bailey, Bohmke, Gary, Gordy, Hayes, Karantonis, McLaughlin, Mensing, Smith, Storck, and Walkinshaw. Ms. Franklin’s and Ms. Holmes’ votes were not audible.

Authorization to Issue a GEC VIII Task Order for Final Design Services for Alexandria Station Improvements – 5A

Authorization to Amend the GEC VIII Task Order for Engineering Support for the Crossroads MSF Employee Parking Project – 5B

Authorization to Amend the Contract for Final Design Services for the VRE Crystal City Station Improvements Project – 5C

Adoption of the 2024 VRE Operations Board Meeting Schedule – 5D

Recommend Authorization to Submit USDOT FY2024 RAISE Grant Application – 5E

Members Time – 6

Chair Bohmke thanked the Members for their participation. No other remarks were made.

Chair Bohmke adjourned the meeting at 10:07 a.m.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary

CERTIFICATION

This certification hereby acknowledges the minutes for the January 29, 2024 Virginia Railway Express Operations Board Meeting have been recorded to the best of my ability.



Leslie M. Lamb

CEO REPORT

FEBRUARY 2024



OUR MISSION

The Virginia Railway Express, a joint project of the Northern Virginia Transportation Commission and the Potomac Rappahannock Transportation Commission, will provide safe, cost-effective, accessible, reliable, convenient, and customer responsive commuter-oriented rail passenger service. VRE contributes to the economic vitality of its member jurisdictions as an integral part of a balanced, intermodal regional transportation system.



TABLE OF CONTENTS

CEO REPORT | FEBRUARY 2024

TABLE OF CONTENTS

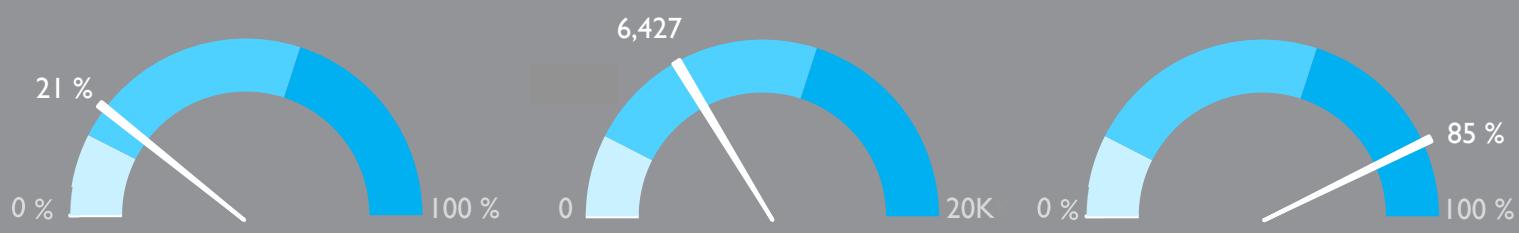
- PERFORMANCE AT A GLANCE 3**
- ON-TIME PERFORMANCE 4**
- AVERAGE DAILY RIDERSHIP 6**
- SUMMONSES ISSUED 7**
- TRAIN UTILIZATION 8**
- PARKING UTILIZATION 9**
- FINANCIAL REPORT FOR DECEMBER 2023.....10**
- FACILITIES UPDATE.....12**
- UPCOMING PROCUREMENTS13**
- CAPITAL PROJECTS UPDATES14**



VIRGINIA RAILWAY EXPRESS
A better way. A better life.



PERFORMANCE AT A GLANCE



PARKING UTILIZATION

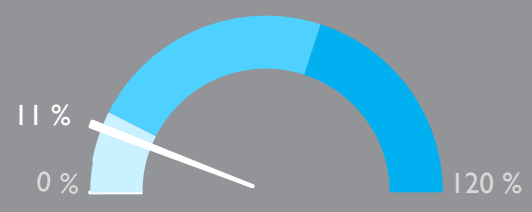
The total number of parking spaces used in the VRE system during the month, divided by the total number of parking spaces available.

AVERAGE DAILY RIDERSHIP

The average number of boardings each operating day inclusive of Amtrak Step-Up boardings and reduced, "S" schedule, service.
Same month, previous year: 6,011

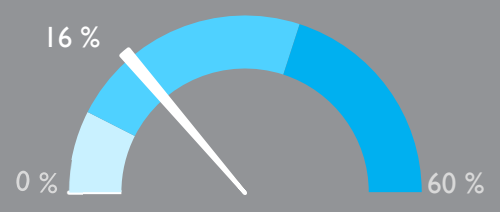
ON-TIME PERFORMANCE

Percent of trains arriving at their destination within 5 minutes of the schedule.
Same month, previous year: 85%



SYSTEM CAPACITY

The percentage of peak hour train seats occupied. The calculation excludes reverse flow and non-peak hour trains.



OPERATING RATIO
Through December 2023

Year-to-date operating revenues divided by year-to-date operating expenses, which represents the share of operating costs paid by the riders.

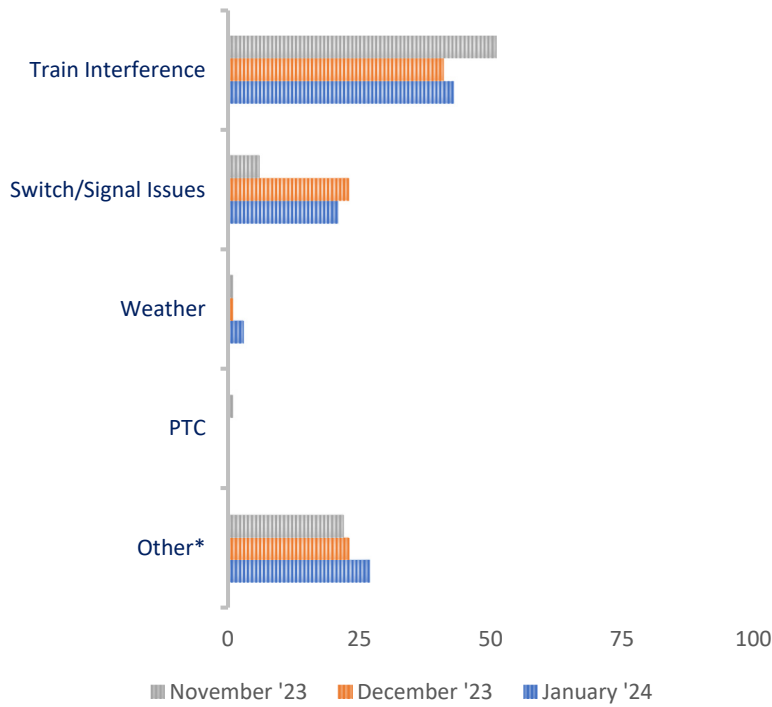
January 2024

ON-TIME PERFORMANCE

OUR RECORD

	January 2024	December 2023	January 2023
Manassas Line	85%	83%	85%
Fredericksburg Line	87%	86%	88%
Systemwide	86%	85%	87%

PRIMARY REASON FOR DELAY



VRE operated 656 trains in January. The on-time rate for the month was 86 percent.

Ninety-four trains arrived more than 5 minutes late to their final destinations. Of those late trains, 50 were on the Manassas Line (53 percent), and 44 were on the Fredericksburg Line (47 percent). The average delay was 17 minutes. Twelve trains were more than 30 minutes late to their destination station.

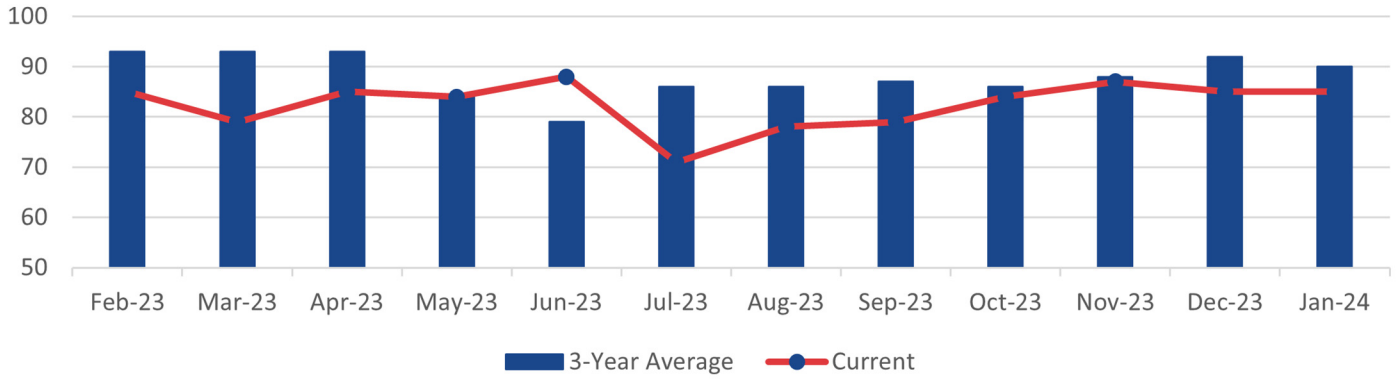
*Includes trains that were delayed due to operational testing and passenger handling.

LATE TRAINS

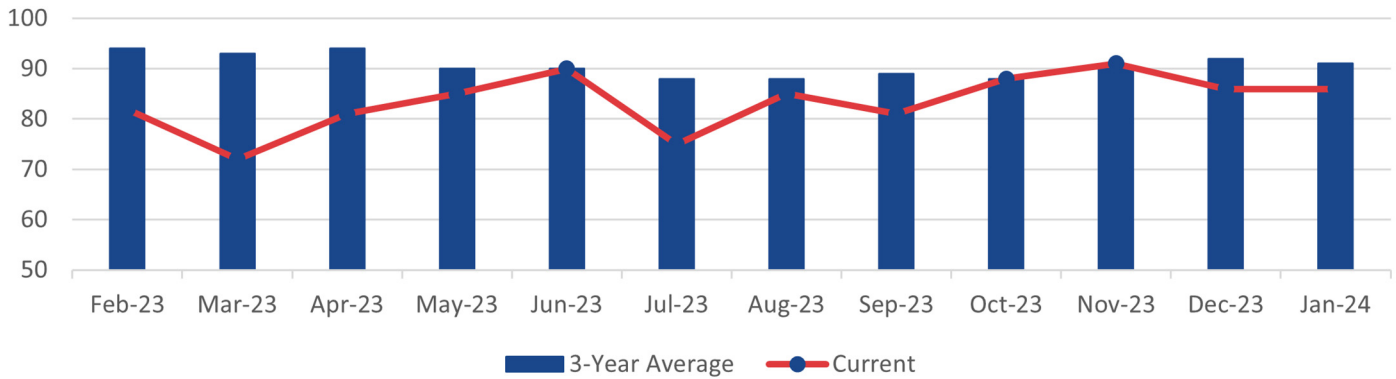
	System Wide			Fredericksburg Line			Manassas Line		
	Nov.	Dec.	Jan.	Nov.	Dec.	Jan.	Nov.	Dec.	Jan.
Total late trains	82	88	94	30	39	44	52	49	50
Average minutes late	16	17	17	12	19	14	18	16	19
Number over 30 minutes	13	10	12	0	5	3	13	5	9
Heat restrictions	0	0	0	0	0	0	0	0	0

ON-TIME PERFORMANCE

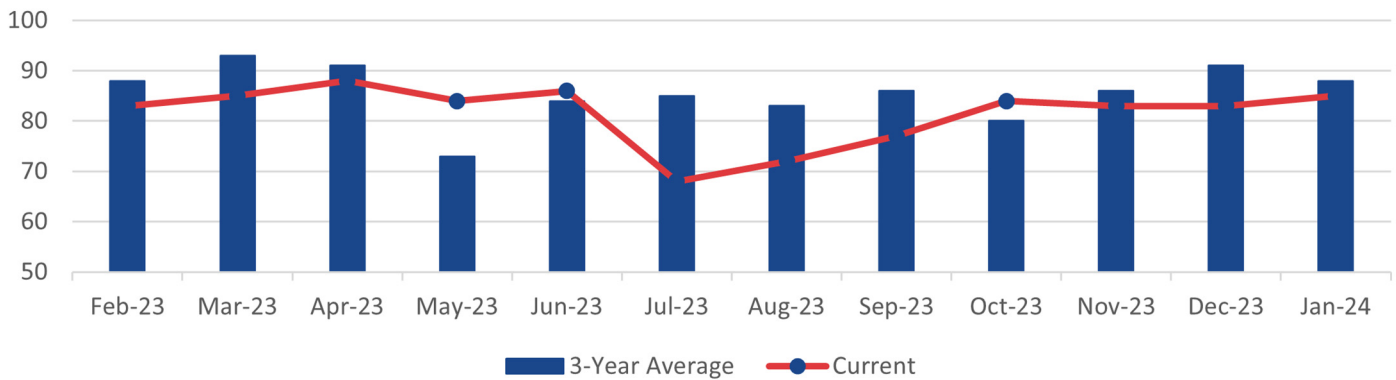
VRE SYSTEM



FREDERICKSBURG LINE

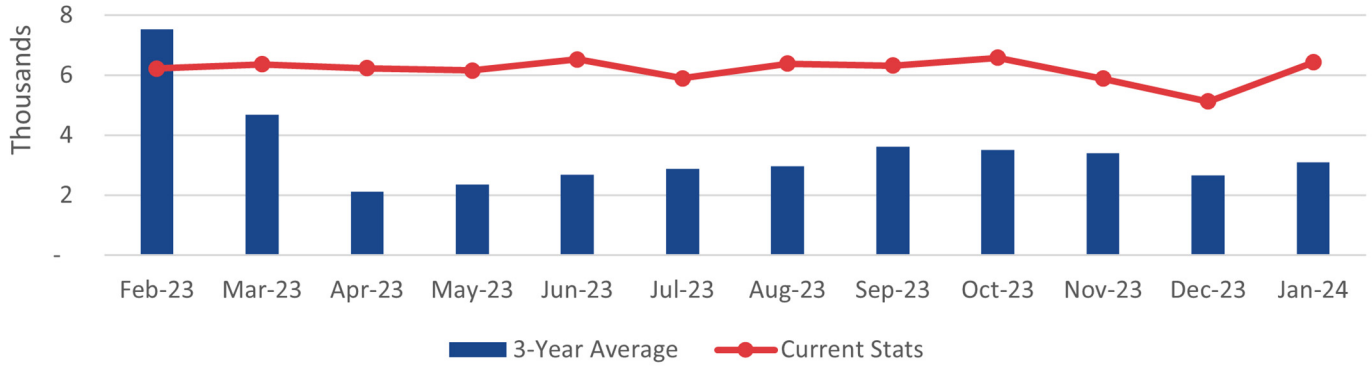


MANASSAS LINE

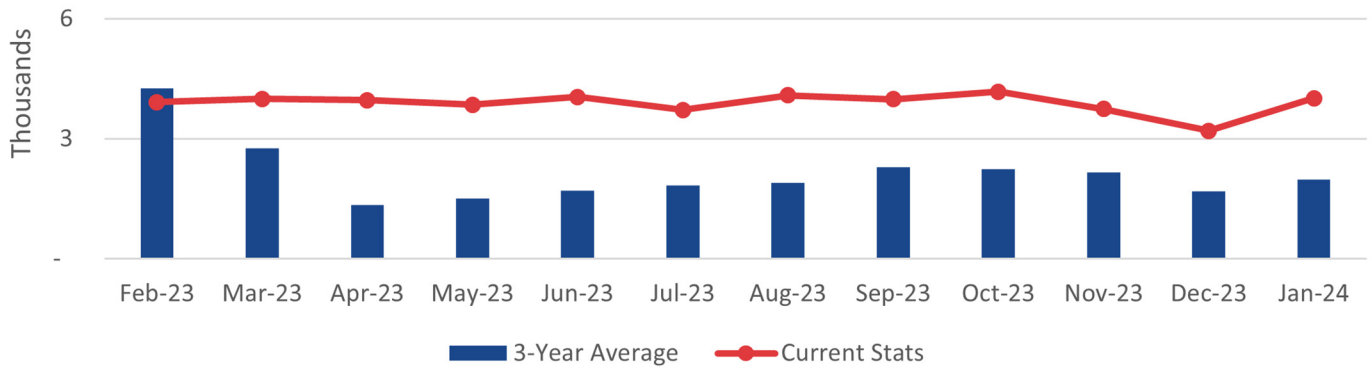


AVERAGE DAILY RIDERSHIP

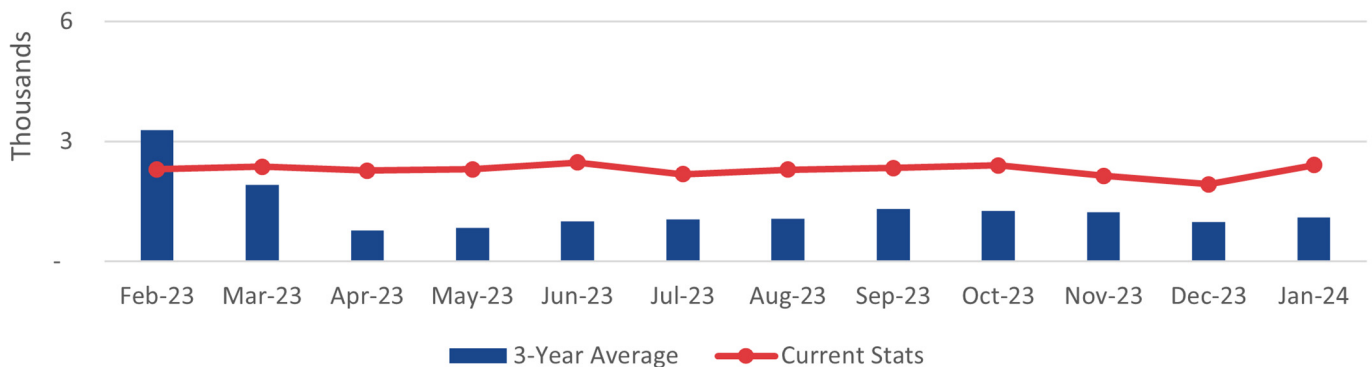
VRE SYSTEM



FREDERICKSBURG LINE



MANASSAS LINE



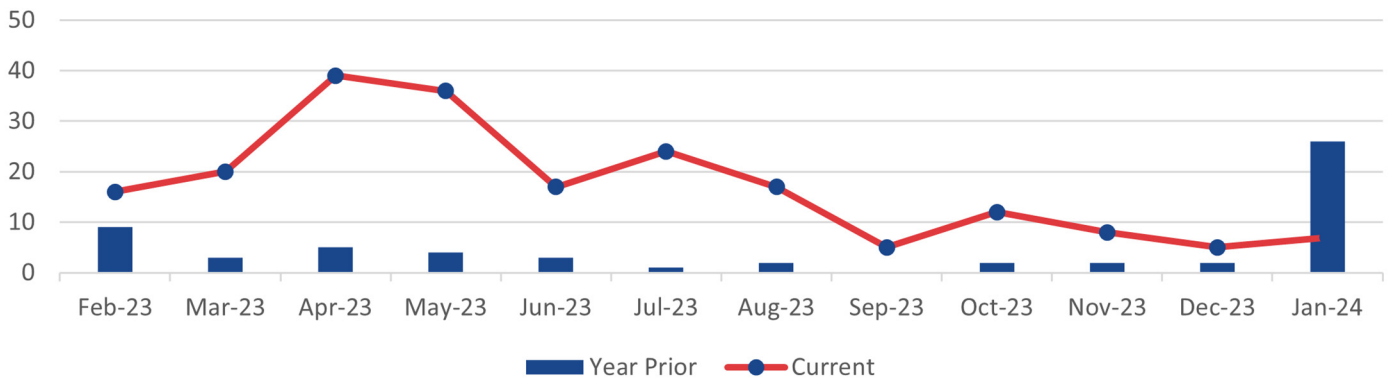
RIDERSHIP UPDATES

Average daily ridership for January was 6,427. There were 20 service days.

	January 2024	December 2023	January 2023
Monthly Ridership	128,540	102,453	120,228
Average Daily Ridership	6,427	5,123	6,011
Bicycles on Trains	1,009	782	1,145
Full Service Days	20	16	20
“S” Service Days	0	4	0

SUMMONSES ISSUED

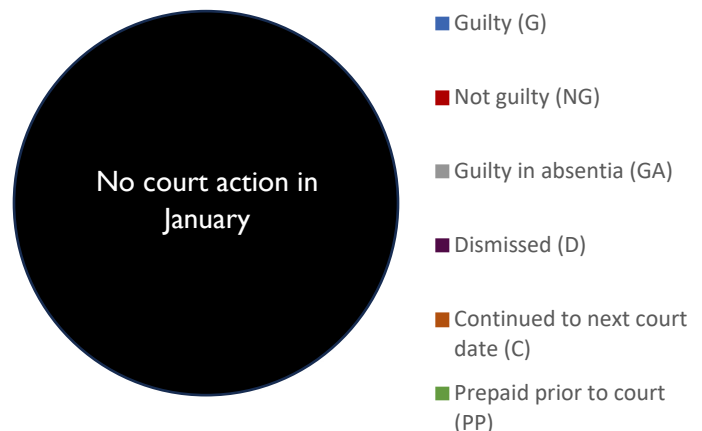
VRE SYSTEM



SUMMONSES WAIVED OUTSIDE OF COURT

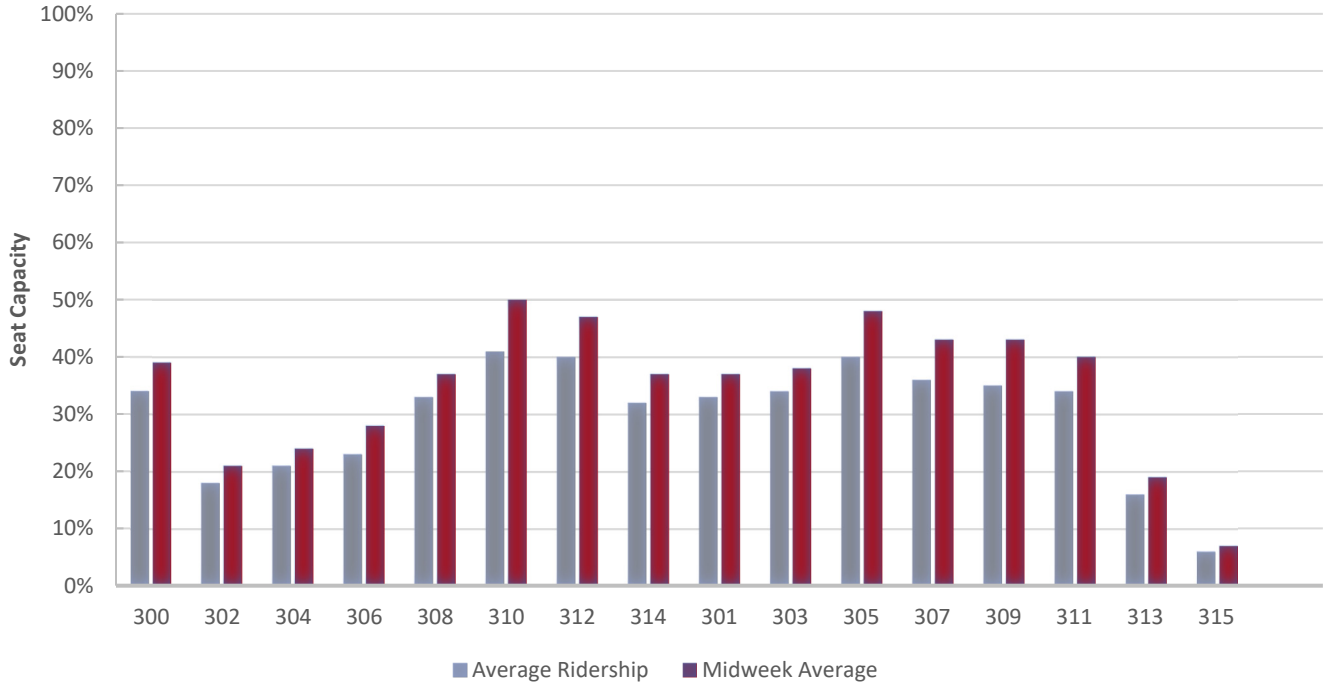
Reason for Dismissal	Occurrences
Passenger showed proof of a monthly ticket	0
One-time courtesy	0
Per the request of the conductor	0
Defective ticket	0
Per ops manager	0
Unique circumstances	0
Insufficient information	0
Lost and found ticket	0
Other	0
Total Waived	0

MONTHLY SUMMONSES COURT ACTION

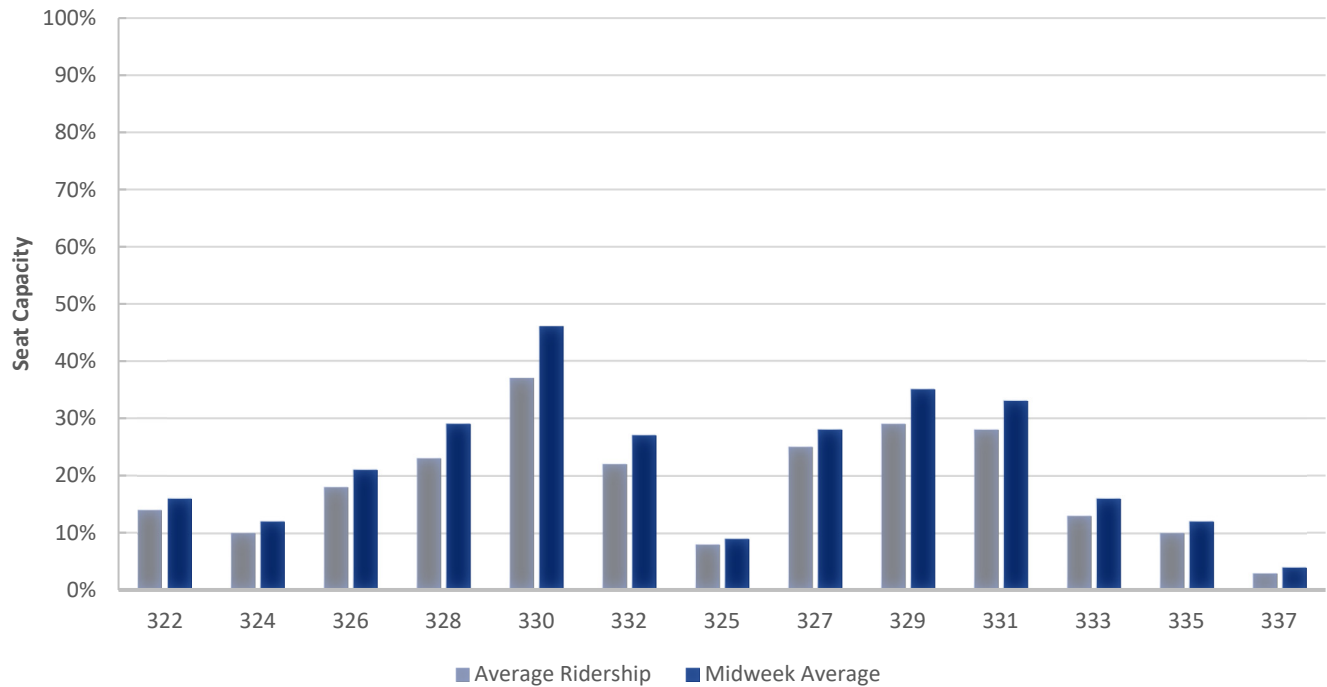


TRAIN UTILIZATION

FREDERICKSBURG LINE

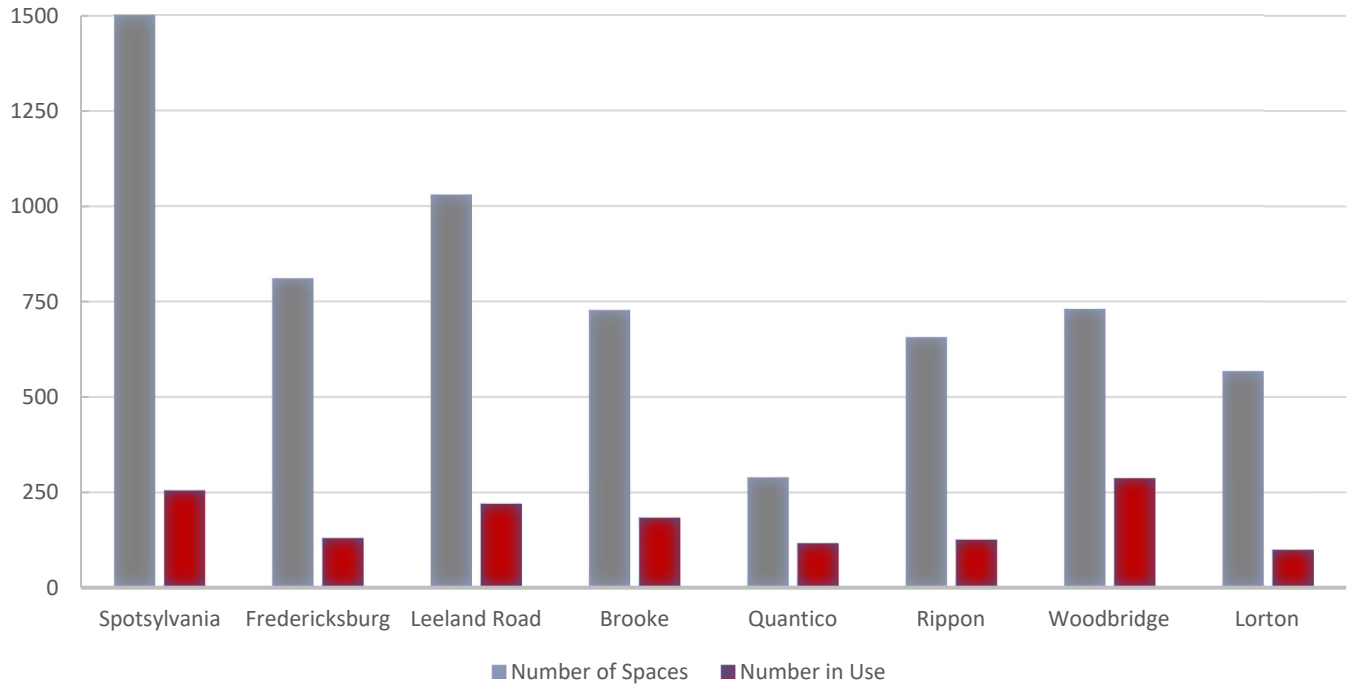


MANASSAS LINE

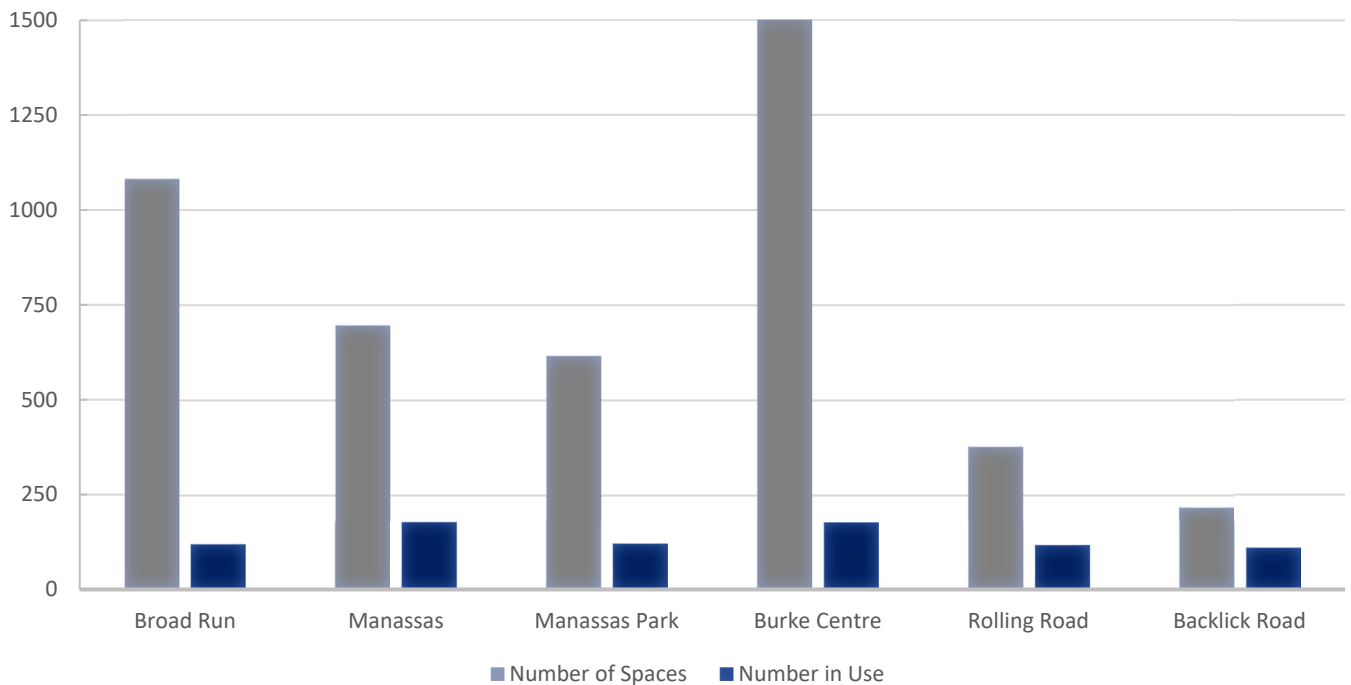


PARKING UTILIZATION

FREDERICKSBURG LINE



MANASSAS LINE



FINANCIAL REPORT FOR DECEMBER 2023

Fare revenue through the end of the first half of FY 2024 (December 2023) is approximately \$0.5 million below the amended budget (an unfavorable variance of -6.2%) and is 26.8% above the same period in FY 2023. This increase over FY 2023 is primarily due to “Fare Free September” in September 2022, as well as 10% ridership growth over FY 2023 through the end of December.

Although many sectors of the economy have rebounded following the coronavirus (COVID-19) pandemic, changes in employment and commuting patterns caused by the pandemic continue to have a significant impact on VRE. Ridership has remained well below pre-pandemic levels during the first six months of FY 2024, with a cumulative average daily ridership of 6,042 in FY 2024 through the end of December 2023, compared to average daily ridership of well over 18,000 in February 2020 (the last full month not affected by the pandemic). We continue to coordinate with federal government representatives regarding potential changes to remote work policies while also exploring service opportunities and expanding marketing and other outreach efforts to encourage new riders.

The operating ratio for the first six months of FY 2024 is 16%, which is below VRE’s amended FY 2024 budget operating ratio of 17% for the full 12 months of the fiscal year. VRE is normally required to budget a minimum operating ratio of 50%, but this requirement has been waived for FY 2024 because of the effects of the pandemic.

A summary of the FY 2024 financial results through the end of December 2023 follows, including information on major revenue and expense categories. Please note that these figures are preliminary and unaudited.



FY 2024 Operating Budget Report							
Month Ended December 31, 2023							
	CURR. MO. ACTUAL	CURR. MO. BUDGET	YTD ACTUAL	YTD BUDGET	YTD \$ VARIANCE	YTD % VARIANCE	TOTAL FY24 BUDGET
Operating Revenue							
Passenger Ticket Revenue	1,198,457	(3,809,960)	7,649,437	8,152,129	(502,691)	-6.2%	16,370,000
Other Operating Revenue	-	9,398	78,737	58,265	20,472	35.1%	150,000
Subtotal Operating Revenue	1,198,457	(3,800,562)	7,728,174	8,210,394	(482,219)	-5.9%	16,520,000
Jurisdictional Subsidy (1)	-	-	5,383,874	5,383,874	-	0.0%	10,555,851
Federal/State/Other Jurisdictional Subsidy	2,553,507	3,318,426	15,472,814	15,647,716	(174,902)	-1.1%	38,559,133
Appropriation from Reserve/Other Income	2,571,280	6,172,108	21,048,189	23,696,291	(2,648,103)	-11.2%	39,811,504
Interest Income	313,615	1,325,301	1,860,208	1,742,972	117,236	6.7%	3,500,000
Total Operating Revenue	6,636,860	7,015,273	51,493,260	54,681,247	(3,187,987)	-5.8%	108,946,488
Operating Expenses							
Departmental Operating Expenses	7,164,451	7,864,892	49,530,553	51,414,346	1,883,794	3.7%	95,167,559
Debt Service	1,143,411	1,143,411	6,860,464	6,860,464	-	0.0%	13,720,929
Other Non-Departmental Expenses	-	-	-	-	-	0.0%	58,000
Total Operating Expenses	8,307,862	9,008,303	56,391,017	58,274,811	1,883,794	3.2%	108,946,488
Net income (loss) from Operations	(1,671,002)	(1,993,031)	(4,897,757)	(3,593,564)	(1,304,194)		-
Operating Ratio			16%	16%	Budgeted	17%	Goal
					50%		

(1) Total jurisdictional subsidy is \$16,000,000. Portion shown as budgeted and actual are attributed to Operating Fund only.



FACILITIES UPDATE

The following is a status update of VRE facilities projects.

Completed projects:

1. Minor structural concrete repairs at Woodbridge station parking garage
2. Emergency repair of broken water service line at Quantico station
3. Installation of underdrain at Crossroads MASF
4. Installation of bird control netting at Rolling Road station



Broken water line at Quantico

Projects scheduled to be completed this quarter:

1. Replacement of Woodbridge station stair tower and pedestrian bridge logo signs
2. Replacement of elevator machine room HVAC unit at Rippon station
3. Installation of temporary timber pedestrian crossing to accommodate new Track 3 Potomac Avenue grade crossing at Quantico station
4. Repairs to electrical conduits at Brooke station
5. Replacement of parking lot LED light fixtures at Spotsylvania station
6. Installation of double swing gates at Crossroads MASF
7. Improvements to drainage system at Backlick Road station
8. Replacement of concrete drainage flume at Manassas Park station
9. Replacement/installation of pathfinder signage for Franconia-Springfield, Lorton, Woodbridge, Rippon, Quantico, Backlick Road, Rolling Road, Burke Centre, Manassas Park, Manassas and Broad Run stations
10. Installation of 988 Suicide & Crisis Lifeline signage on station inter-track fences, pending availability of CSX protection
11. Installation of electric meter for two-way radio antenna system in Old Town Alexandria



Water line repair at Quantico in progress

Projects scheduled to be initiated this quarter:

1. Minor repairs to concrete platform at Alexandria station
2. Replacement of LED lighting at Woodbridge station parking garage
3. Painting of Woodbridge station and parking garage

FEBRUARY 2024

4. Replacement of windscreen plexiglass panels at Lorton and Woodbridge stations
5. Replacement of existing lighting with LED lighting at Manassas station parking garage
6. Repairs to steel railings at Backlick Road, Burke Centre and Manassas Park stations

Ongoing projects:

1. Modernization of east elevator at Woodbridge station
2. Improvements to various elements of Quantico station building and grounds
3. Replacement of parking lot entrance signs at various stations

UPCOMING PROCUREMENTS

1. Delivery of diesel fuel for VRE locomotives
2. Locomotive AR-10 parts
3. Overhaul / repair of locomotive air compressors
4. Construction management services for Alexandria station improvements
5. Locomotive motor/braking transfer switches
6. State government relations services
7. Window gaskets for VRE railcars
8. Modernization of VRE Woodbridge station east elevator
9. Construction of Alexandria station improvements
10. Broad Run and Crossroads security camera system power and network infrastructure upgrade
11. Locomotive master controllers
12. Variable messaging system replacement
13. Locomotive data recording system video upgrades

CAPITAL PROJECTS UPDATE

Project Name	Project Description	Current Phase	Budget	Project Notes
Alexandria Station Improvements	Passenger safety will be improved by replacing an at-grade pedestrian track crossing with elevators to connect the two platforms. The elevators and the current and proposed stairs, will connect to the existing tunnel between the two platforms. Adjustments to platform elevation will eliminate the need for step-boxes to access VRE and Amtrak trains. The center platform will be widened and lengthened to accommodate trains on both tracks.	Final Design	\$ 37,288,433.00	Revised 90% station design reflecting the latest VPRA Alexandria 4th Track and King and Commonwealth Bridge designs were distributed to stakeholders for review. (Feb) VRE is updating the platform design to reflect the latest track elevations from VPRA's Alexandria 4th track project. (Jan)
Broad Run Expansion	To accommodate forecasted ridership growth and increase service reliability, improvements are needed at both the Maintenance and Storage Facility (MSF) and station. An enlarged MSF can store longer trains and additional equipment. That requires shifting the existing platform and adding a pedestrian tunnel between the platform and existing and proposed parking lots. A second, 600-space lot and third main track will be constructed.	Final Design	\$ 139,381,862.00	Reviewing updated AEW building design based on the preferred single story option. Moving forward with revised parking lot layouts which avoid floodplain areas. (Feb) Coordinating with the County and Lumen on right-of-entry for geotechnical field work. VE design advancing to 90% levels. (Jan)
Brooke Station Improvements	Design and construction of a platform extension up to 700 feet to accommodate full-length VRE trains.	Development	\$ 9,461,455.00	VRE has reengaged this project and returned it to the CIP budget for future years. Project schedule updates pending input from various stakeholders. (Jan/Feb)
Crossroads MSF Employee Parking	Design and construction of a permanent employee parking lot at VRE Crossroads Yard.	Final Design	\$ 7,365,765.00	Special use permit application submitted. Will advance design based on comments from county review and submit site permit application. (Feb) 90% design package has been reviewed by VRE with minor comments. Special-use and site permit applications to be submitted in first half of Jan. (Jan)
Crystal City Station Improvements	Improved station access and service reliability will result from a new station. The platform at the relocated station will allow for the simultaneous boarding of two full-length trains. The station's design will accommodate a future pedestrian/bicycle connection between the station and the airport.	Development	\$ 68,900,900.00	Stairwell and mezzanine design are nearing 60%. Upon completion, stairwell, mezzanine, platform and tunnel to advance to 90%. (Feb) Platform and north tunnel 60% plans complete. Design of stairwell and mezzanine advancing to 60%. 90% plans for VPRA's adjacent Alexandria 4th track project currently under review. (Jan)

- continued next page -

CAPITAL PROJECTS UPDATE

Project Name	Project Description	Current Phase	Budget	Project Notes
Franconia-Springfield Station Improvements	Extended platforms will be able to accommodate eight-car trains, eliminating the need for passengers near the rear to move to a different railcar when disembarking. Enhanced passenger safety and reduced station dwell times will result. The longer platforms will increase operational flexibility and capacity. The design will allow for a future third mainline track.	Final Design	\$ 25,351,100.00	Stakeholder comments on 60% tunnel design being incorporated en route to 90% submittal, due to VRE on 2/19/2024. (Feb) 60% tunnel design under review by CSX. Design advancing to 90% simultaneously. (Jan)
Fredericksburg Station Rehabilitation	The rehabilitation of platforms, stairs and bridges will improve passenger safety and better accommodate the boarding and disembarking of riders from VRE and Amtrak trains. New stairs will allow passengers to move between the platform and a parking lot without crossing the street at grade level. New signage, sidewalks, lighting and paint are included, as is installation of a low-clearance warning sign to a bridge that has experienced numerous vehicle strikes.	Construction	\$ 11,480,622.00	Concrete repair/coatings ongoing. East and west platform railings ongoing. East and west platform concrete complete. Substantial completion anticipated April '24. (Feb) Concrete repair/coatings ongoing. East platform railings ongoing. West platform concrete complete. West platform railings ongoing. (Jan)
HQ Office Renovations	The project will improve employee safety and security and maximize workspace efficiency at VRE Headquarters, and will include modifications to kitchen, supply room, mail room, bathroom/shower, office and cubicle areas in the north and south wings. The east wing will be modified to include additional offices.	Construction	\$ 250,000.00	Planning glass wall-enclosed work/meeting spaces adjacent to communications room. Researching available systems for review with upper management. (Jan/Feb)
Leeland Road Parking Improvements	This project will expand the surface parking lot at the Leeland Road station by approximately 225 spaces to accommodate future demand.	Development	\$ 12,044,433.00	The project is funded through Virginia SMART SCALE. Funding is allocated for FY20 and 22. A funding agreement is pending. (Jan/Feb)
Leeland Road Station Improvements	Design and construction of a platform extension to accommodate full-length VRE trains.	Development	\$ 10,361,037.00	VRE has reengaged this project and returned it to the CIP budget for future years. Project schedule updates pending input from various stakeholders. (Jan/Feb)
L'Enfant Track and Station Improvements	Expansion of the VRE L'Enfant Station to provide two platform edges and serve full-length trains. Add a new mainline track between LE and VA interlockings.	Development	\$ 110,857,683.00	Coordination meetings held with FTA and FRA teams. FTA will be the lead NEPA agency. (Feb) Notice to proceed issued and kick-off meeting held in October. (Jan)

- continued next page -

CAPITAL PROJECTS UPDATE

Project Name	Project Description	Current Phase	Budget	Project Notes
Lifecycle Overhaul and Upgrade (LOU) Facility	Featuring 33,000 square feet of maintenance space, the LOU will allow VRE to cost-effectively maintain rolling stock, as well as systems and components, in a state of good repair. It will optimize maintenance and reduce costs by allowing the in-house replacement of items before they fail. The LOU will house two tracks that can hold up to four cars at one time and be equipped with a drop table and wheel truing machine.	Construction	\$ 52,783,632.00	HEP extractor factory acceptance test signoff received from EOR. Equipment to be delivered to the LOU on 2/9/24 with training for available staff. (Feb) Factory acceptance test for HEP extractor will be held virtually in January with delivery in February. Switchgear #4 breakers to be reset out of maintenance mode. (Jan)
Manassas Park Parking Expansion	A new garage will nearly double the 600 spaces currently available in the existing surface lot. A pedestrian bridge will provide grade-separated access to the existing platform and lot. The VRE station and garage are an integral part of the City Center Redevelopment District, the proposed transit-accessible high-density mixed-use town center of Manassas Park.	Construction	\$ 34,662,764.00	Forming and pouring concrete foundations and walls. (Feb) Concrete aggregate piers installed. Forming of footers and foundations underway. (Jan)
Manassas Station Improvements	The project expands the VRE Manassas Station platform to serve full length trains and enhances pedestrian access to the station. Alternatives to increase the platform length to enable boarding and alighting from all passenger cars will be evaluated.	Development	\$ 9,125,000.00	This project is funded with I-66 OTB funding. Initiation of project planning pending completion of a Force Account Addendum with Norfolk Southern Railway. (Jan/Feb)
New York Avenue Midday Storage Facility	This new facility will store trains currently located in Amtrak's Ivy City coach yard, as Amtrak now has need for the storage tracks. The New York Avenue site, which is proximate to Washington Union Station, will be able to accommodate additional VRE trains.	Development	\$ 137,362,557.00	VRE returned MOU edits to Amtrak on 1/30/24. Hope to finalize soon. Amtrak to provide updated design phase agreement for VRE review. (Feb) MOU reviewed and returned by VRE. Meeting has been scheduled to discuss with Amtrak. (Jan)
Potomac Shores Station	This new station, in a master-planned community in Prince William County, is being funded, designed, and constructed by the developer of Potomac Shores in consultation with VRE and other stakeholders. The station will be just a short walk from the town center. A new side platform will be constructed which is designed to be converted into an island platform in the future when the 3rd track is added to corridor operations.	Final Design	\$ -	Construction of the shared use garage is ongoing. Construction includes casting the three pedestrian bridge support concrete foundation piers that are adjacent to the garage building. (Jan/Feb)

- continued next page -

CAPITAL PROJECTS UPDATE

Project Name	Project Description	Current Phase	Budget	Project Notes
Quantico Station Improvements	Service and safety will be enhanced through the construction of a new center platform, ADA-compliant pedestrian bridges, existing platform extension, and third track. These improvements will allow the station to accommodate additional passengers and more frequent and longer trains and operations flexibility with three boardable platform edges.	Construction	\$ 25,573,060.00	Site/civil/drainage coordinating with CSX track schedule. Substantial Completion anticipated April '24. Tower/ped bridge/utilities completion on going. (Feb) CSX track work started mid-December. Storm sewer installation near completion. (Jan)
Woodbridge Station Improvements	Expanded platforms will allow passengers to access trains from all station tracks.	Development	\$ 2,740,618.00	The scope and schedule for this project is being coordinated with the commonwealth's Transforming Rail in Virginia initiative, post-Phase 2 project. (Jan/Feb)

For more information about VRE capital projects, visit <https://projects.vre.org/list>

This page intentionally left blank



VIRGINIA RAILWAY EXPRESS

1500 KING STREET, SUITE 202 • ALEXANDRIA, VA 22314 • 703.684.1001

VRE.ORG





VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-A
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

**Re: Authorization to Execute a Sole Source Contract for Locomotive
Data Recording System-Video Upgrades**

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute a Sole Source Contract with Wabtec Railway Electronics for Locomotive Data Recording System-Video (LDRS-V) Upgrades in the amount of \$795,288, plus a 10 percent contingency of \$79,529, for a total amount not to exceed \$874,817.

Summary:

The current video data recording systems onboard VRE's fleet of locomotives and cab cars are reaching the end of their useful life. Additional video storage capacity, faster processors, and the latest cybersecurity enhancements are needed to ensure VRE's fleet of locomotives and cab cars meet future performance requirements and mandates under the Fixing America's Surface Transportation (FAST) Act.

Background:

In 2016, VRE purchased LDRS-Vs for its fleet of locomotives and cab cars. This system captures both inward and outward facing video data, event recorder data, and contains a crash hardened memory. Video storage capacity, processing speeds, cybersecurity enhancements, and camera quality have improved significantly in the industry since 2016 thus necessitating upgrades to the system.

Wabtec Railway Electronics is the Original Equipment Manufacturer (OEM) for the LDRS-Vs currently installed on VRE's fleet of locomotives and cab cars. Since this technology is



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

proprietary to Wabtec, no other supplier or contractor is able to provide the upgrades needed to improve system functionality.

This non-competitive purchase is in accordance with the following Section of the VRE Public Procurement Policy and Procedures Manual:

6.8.2.1 The item is available only from one responsible source because: (a) It involves a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted and is available to the recipient only from one source and has not in the past been available to the recipient from another source.

A sole source determination has been made in accordance with state and federal requirements, and VRE Procurement Policies, and public notice will be provided.

Fiscal Impact:

Funding for the LDRS-V Upgrades to LDRS-V+ will be provided through Federal formula funds (Section 5337–State of Good Repair) and associated local match.

**Virginia Railway Express
Operations Board Resolution**

9A-02-2024

**Authorization to Execute a Sole Source Contract for Locomotive
Data Recording System-Video Upgrades**

WHEREAS, Locomotive Data Recording System-Video are required under the Fixing America's Surface Transportation Act; and,

WHEREAS, additional video storage capacity, faster processors, and the latest cyber security enhancements are needed to ensure VRE's fleet of locomotives and cab cars meet future performance requirements and mandates; and,

WHEREAS, Wabtec Railway Electronics is the original equipment manufacturer for the Locomotive Data Recording System-Video; and,

WHEREAS, Wabtec Railway Electronics is the only supplier that can provide the necessary system upgrades because of the proprietary nature of the technology; and,

WHEREAS, in accordance with state and federal requirements, and VRE Procurement Policies, a determination has been made, and public notice thereof will be provided, that because Wabtec Railway Electronics is the only supplier/contractor able to upgrade our current system from Locomotive Data Recording System-Video to Locomotive Data Recording System-Video+, this qualifies as a sole source procurement;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute a Sole Source Contract with Wabtec Railway Electronics for Locomotive Data Recording System-Video Upgrades, in the amount of \$795,288, plus a 10 percent contingency of \$79,529, for a total amount not to exceed \$874,817.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-B
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

Re: Authorization to Execute a Contract Amendment for Construction of the Fredericksburg Station Rehabilitation Project

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to execute an amendment to the contract with Clark Construction Group, LLC of Bethesda, Maryland for Construction of the Fredericksburg Station Rehabilitation Project, in the amount not to exceed \$1,292,393, plus a 10 percent contingency of \$129,239, for a total amount of \$1,421.632. This will increase the authorization for this contract from \$8,710,439 to a total amount not to exceed \$10,132,071.

Summary:

Rehabilitation efforts at the Fredericksburg Station have required more extensive demolition, repair, and restoration than anticipated following the original site survey, which was completed prior to soliciting bids and beginning construction. A contract amendment is needed to increase the total authorization for this contract to complete the project.

Background:

In 2011, concrete modifications and repairs were performed on both platforms at the Fredericksburg Station. The current length of each platform is approximately 400 feet. South of these platforms are the original platforms, which are not used due to uneven surfaces, cracking, and delamination. The scope of work for the current construction project includes concrete modifications and repairs extending approximately 125 feet to the south of each of the platforms that are presently used, improving the boarding capacity for VRE and Amtrak trains.



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

Due to the lengthening of the platforms, an additional stair tower has been added at the southeast corner of the station for a safe passenger egress option that does not require crossing Princess Anne Street at-grade. The project also includes repairs to the adjacent Charles Street and Sophia Street bridges, concrete repairs under the existing station, and new coatings on all surfaces for the station.

On March 20, 2015, the VRE Operations Board approved a request to issue an Invitation for Bids (IFB) for construction of Fredericksburg Station Rehabilitation. On May 17, 2022, an IFB was issued, and bids were received on June 28, 2022. In July 2022, following this competitive solicitation process, the Operations Board authorized the CEO to execute a contract with Clark Construction Group, LLC (“Clark”) for the construction of the Fredericksburg Station Rehabilitation Project. Clark was given Notice-to-Proceed with construction in November 2022 and is scheduled to achieve substantial completion in April of this year.

Rehabilitation efforts have required more extensive demolition, repair, and restoration than originally anticipated. The scope of the project and construction efforts have been minimized where possible, but in keeping with the intent of the rehabilitation project, extra demolition, support, repair, and coatings have been needed at each work location, along with corresponding impacts to schedule. Authorization of additional funds will allow for work to be completed, including the extra effort required to accomplish more extensive repairs and restoration, with the least impact to schedule.

Fiscal Impact:

The Fredericksburg Station Rehabilitation effort is included as a separate project within VRE’s broader Facilities Asset Management (FAM) program in the current FY2024-2029 Capital Improvement Program (CIP). These asset management activities are funded through federal 5337 State of Good Repair (SGR) funds with associated state and local matching funds. As the Fredericksburg Station project has evolved, VRE staff have continued to work cooperatively with the Federal Transit Administration to program additional 5337 funds towards the project.

**Virginia Railway Express
Operations Board Resolution**

9B-02-2024

**Authorization to Execute a Contract Amendment for Construction of the
Fredericksburg Station Rehabilitation Project**

WHEREAS, in July 2022, following a competitive solicitation process, the Operations Board authorized the CEO to execute a contract with Clark Construction Group, LLC for the construction of the Fredericksburg Station Rehabilitation Project; and,

WHEREAS, Clark Construction Group, LLC received Notice-to-Proceed with construction in November 2022; and,

WHEREAS, rehabilitation efforts at the Fredericksburg Station have required more extensive demolition, repair, and restoration than anticipated by the original site survey and design; and,

WHEREAS, in keeping with the intent of the rehabilitation project, extra demolition, support, repair, and coatings have been needed at each work location, along with corresponding impacts to schedule; and,

WHEREAS, VRE and Clark Construction Group, LLC are currently negotiating the amount needed beyond the original contract authorization to complete the project, and VRE estimates that the maximum amount needed will not exceed \$1,292,393, plus 10% contingency for potential remaining unforeseen conditions;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to execute an amendment to the contract with Clark Construction Group, LLC of Bethesda, Maryland for Construction of the Fredericksburg Station Rehabilitation Project, in an amount not to exceed \$1,292,393, plus a 10 percent contingency of \$129,239, for a total amount of \$1,421,632. This will increase the authorization for this contract from \$8,710,439 to a total amount not to exceed \$10,132,071.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-C
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

Re: Authorization to Issue a GEC VIII Task Order for Final Design Services for Franconia-Springfield Station Improvements

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue a General Engineering Consulting Services (GEC) VIII Task Order to HDR Engineering, Inc. for Final Design Services for Franconia-Springfield Station Improvements in the amount of \$323,000, plus a 10 percent contingency of \$32,300, for a total not to exceed \$355,300.

Summary:

The Franconia-Springfield Station Improvements Project will construct extensions to both existing platforms, east and west, capable of serving 8-car train sets. The scope of work for this Task Order covers the final design of these improvements.

Background:

VRE, the Virginia Passenger Rail Authority (VPRA), and CSX Transportation (CSXT) are coordinating work regarding the Franconia-Springfield Station Improvements overlapping the Transforming Rail in Virginia (TRV) program. These various projects are being designed, coordinated, and constructed in conjunction with each other.

Design services to lengthen the existing platforms at the Franconia-Springfield Station is at the 90% level of design, and the pedestrian underpass to access the Franconia-Springfield Station is approaching the 90% level of design.

Design of the future Franconia to Lorton Third Track to be constructed in the vicinity of the station under the TRV program is progressing from 60% to 90% design; and a contract for the



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

Franconia Bypass was recently awarded by VPRA employing a Construction Manager/General Contractor (CM/GC) delivery method based on the 30% design.

For ease of construction, and to provide continuous station access from the east, during and after construction of the third track, the collective design efforts associated with the Franconia-Springfield Station Improvements, including the platform extensions and associated improvements as well as the pedestrian underpass, must progress concurrently on a timeline that allows for construction at the station to be completed prior to construction of the third track project in the vicinity of the station.

The scope of work for this Task Order includes final design services required to advance the existing 90% Franconia-Springfield Station Improvements design to a final biddable set of construction documents, including incorporation of the platform extensions and associated improvements as well as the pedestrian underpass into a single set of documents. Design of the pedestrian underpass is advancing under a separate Task Order, but in direct coordination with this Task Order. This Task Order includes the necessary effort to ensure these separate design efforts are coordinated and unified to facilitate a single construction procurement.

Fiscal Impact:

Funding is provided through a variety of previously committed sources:

- Northern Virginia Transportation Authority, with associated local matching funds; and
- Federal Transit Administration (FTA) State of Good Repair funds (Section 5337) with associated state and local matching funds.

**Virginia Railway Express
Operations Board Resolution**

9C-02-2024

**Authorization to Issue a GEC VIII Task Order for Final Design Services for
Franconia-Springfield Station Improvements**

WHEREAS, the Franconia-Springfield Station Improvements will be designed and constructed to better accommodate up to 8-car train consists, allowing for more efficient boarding and alighting with a reduction in passenger queuing within the train; and,

WHEREAS, the Franconia-Springfield Station Improvements are closely interrelated to and must be implemented in advance of third track construction through the station by the Virginia Passenger Rail Authority; and,

WHEREAS, the scope of work for this Task Order includes advancing the station improvements design to 100%, and incorporation of changes resulting from the design of adjacent projects, for delivery of a single Issued for Construction set of plans and specifications; and,

WHEREAS, VRE has received a proposal from its contracted GEC VIII design consultant, HDR Engineering, Inc., to advance the design to 100% for the station improvements and staff has deemed it fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue a General Engineering Consulting Services (GEC) VIII Task Order to HDR Engineering, Inc. for Final Design Services for Franconia-Springfield Station Improvements in the amount of \$323,000, plus a 10 percent contingency of \$32,300, for a total not to exceed \$355,300.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-D
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

Re: Authorization to Extend the Lease Agreement for Parking at the Rippon VRE Station

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to extend the Lease Agreement with RCKF Riverside PLP LLC, formerly KP Big Crest Lane, LLC, for parking at the Rippon station in the amount of \$197,042 for one year.

Summary:

The Lease Agreement is for 320 parking spaces to serve riders boarding at the Rippon station. An agreement for these parking spaces has been in place since 2004, and the current extension of the agreement runs through the end of February 2024. A Proffer Statement / Development Plan executed in 2011 between Prince William County and KP Big Crest Lane, LLC, now RCKF Riverside PLP LLC, stipulates an annual two percent increase in the lease amount. Factoring in this increase, the annual cost is \$197,042 for March 2024 through February 2025.

Background:

In May 2002, the Operations Board approved a three-year Lease Agreement with Hazel Land for a 320-space parking lot at the Rippon station. This additional lot was constructed by Hazel Land and opened in March 2004, which also commenced the term of the lease.

These additional spaces were instrumental in reducing the parking shortage at the station where the main parking lot was routinely at or near capacity. The lease was subsequently assigned by Hazel Land to KP Big Crest Lane, LLC and from KP Big Crest Lane, LLC to RCKF



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

Riverside PLP LLC. The agreement has been extended annually for seventeen years through the end of February 2024 with the approval of the Operations Board.

In March 2011, a Proffer Statement / Development Plan submitted by KP Big Crest Lane, LLC was approved by Prince William County. The Plan includes the construction of a parking garage by KP Big Crest Lane, LLC (now RCKF Riverside PLP LLC) on the adjacent County-owned property on which the main parking lot for VRE Rippon Station is located. Plans for construction of the garage have since stalled and RCKF Riverside PLP LLC has approached VRE about the prospect of VRE acquiring the land. VRE has completed an appraisal of the land and is engaged in preliminary discussions about a potential purchase. Those discussions are on-going at this time. Therefore, VRE staff recommend extending the Lease Agreement for one year to allow time for further conversation regarding potential property acquisition.

Fiscal Impact:

Funding for this lease is provided in both the FY 2024 and FY 2025 budgets under Facilities Maintenance – Station Parking Fees.

**Virginia Railway Express
Operations Board Resolution**

9D-02-2024

**Authorization to Extend the Lease Agreement for Parking at the
Rippon VRE Station**

WHEREAS, in May 2002, the Operations Board approved a three-year lease for a 320-space parking lot at the Rippon station; and,

WHEREAS, these additional spaces were instrumental in reducing the parking shortage at Rippon, where the main parking lot was routinely at or near capacity; and,

WHEREAS, the Lease Agreement has since been renewed several times, with the current extension set to expire at the end of February 2024; and,

WHEREAS, VRE staff recommends extending the Lease Agreement for one additional year through February 28, 2025;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to extend a Lease Agreement with RCKF Riverside PLP LLC for parking at the Rippon station in the amount of \$197,042 for one year.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-E
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

Re: Authorization to Provide a Letter of Support for the City of Manassas Park's FFY25 Congressionally Directed Spending Request for Park Central Complete Streets Improvements

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to provide a letter of support for the City of Manassas Park's request to Virginia's U.S. Senate Delegation for FFY25 Congressionally Directed Spending (CDS) funds for the Park Central Complete Streets Improvements Project.

Summary:

The City of Manassas Park has requested VRE provide a letter of support for its request to U.S. Senators Mark Warner and Tim Kaine for FFY25 CDS funds. If awarded, the CDS funds will be used to implement a series of safety initiatives in the Park Central area within the City of Manassas Park to improve roadway safety for pedestrians and bicyclists including improvements in the vicinity of the VRE Manassas Park Station.

Background:

Park Central is "Virginia's Newest Downtown" and serves as Manassas Park's hub for public services in a redeveloped, transit-oriented, mixed-use Town Center. Manassas Park is committed to continuing the substantial progress it has already realized in Park Central but is in need of additional improvements to ensure pedestrian safety and access to transit, economic development, and public services.



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

The City of Manassas Park has requested VRE provide a letter of support for its request to U.S. Senators Mark Warner and Tim Kaine for FFY25 CDS funds for its Park Central improvements project. Manassas Park is fully committed to the completion of the project and currently has agreements in place with VRE for the construction of a four-level parking garage including funding from the city, the Northern Virginia Transportation Commission, and the Department of Rail and Public Transportation. A public-private partnership exists for the development of the remainder of the mixed-use site to ensure the destination economic development projects come to fruition to accompany the residential development in a walkable environment.

This project will reconnect three sidewalk gaps in the immediate Park Central downtown that will enhance pedestrian access to the benefits the downtown has to offer including City Hall, VRE Manassas Park Station, the City Library, dining establishments, and community events on the plaza. The request also includes the provision of ADA ramp upgrades, accessible pedestrian signals/detectors, and signage and marking upgrades to ensure proper access to all those with disabilities in an equitable manner. Finally, additional lighting is included in the request to enhance pedestrian safety and ensure the proper illumination of the Park Central area.

Fiscal Impact:

There is no fiscal impact associated with providing a letter of support and no future funding obligations for VRE associated with this project.

**Virginia Railway Express
Operations Board Resolution**

9E-02-2024

**Authorization to Provide a Letter of Support for the City of Manassas Park's
FFY25 Congressionally Directed Spending Request for Park Central Complete
Streets Improvements**

WHEREAS, the City of Manassas Park is applying to the U.S. Senate Delegation for Congressionally Directed Spending for complete streets improvements in the Park Central neighborhood in the City of Manassas Park; and,

WHEREAS, if awarded, these funds will be used to implement sidewalk and lighting improvements to enhance walkability and improve overall safety for pedestrians and bicyclists including improvements in the vicinity of the VRE Manassas Park Station; and,

WHEREAS, the City of Manassas Park is committed to the completion of the Park Central project and currently has agreements in place with VRE for the construction of a four-level parking garage including funding from the City, the Northern Virginia Transportation Commission, and the Department of Rail and Public Transportation, as well as a public-private partnership for the development of the remainder of the mixed-use site; and,

WHEREAS, the City of Manassas Park has requested VRE provide a letter of support for its request for Congressionally Directed Spending;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to provide a letter of support for the City of Manassas Park's request to the U.S. Senate Delegation for FFY25 Congressionally Directed Spending (CDS) funds for the Park Central Complete Streets Improvements Project.

Approved this 16th day of February 2024

Meg Bohmke
Chair

Ralph Smith
Secretary



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 10-A
Information Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: February 16, 2024

Re: Spending Authority Report

On September 18, 2020, the VRE Operations Board approved increasing the Chief Executive Officer's delegated spending authority from \$100,000 to \$200,000. It was resolved as part of that increased delegation that any purchase or contract award in the range of \$50,000 to \$200,000 would be communicated to the Board as an information item.

- On January 10, 2024, VRE executed an agreement with Stroz Friedberg, LLC, an Aon company, for a one-year license at a cost of \$115,000 to utilize ReliaQuest GreyMatter, a security operations platform / software solution that will be employed by VRE IT to help detect, investigate and respond to cybersecurity risks, including continuous monitoring of open, deep, and dark web sources to isolate legitimate threats and provide remediation. The platform also includes the capability to simulate attacks as a means of testing response and remediation measures.



Northern Virginia
Transportation Commission
2300 Wilson Blvd., Suite 230
Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
Alexandria, VA 22314
703-684-1001
VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121