



**VIRGINIA RAILWAY EXPRESS**  
**AMENDMENT OF SOLICITATION**  
**REQUEST FOR PROPOSALS (RFP)**  
**ADDENDUM No. 1**

**Issued: December 6, 2024**

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**RFP No.: 025-006**      **Title: Construction Management Services for Construction of VRE Franconia-Springfield Station Improvements**

**Contact:** Ramon Paez      **Email:** [rpaez@vre.org](mailto:rpaez@vre.org)      **Telephone:** (703) 838-5447

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This addendum is hereby incorporated into the solicitation documents of the above referenced RFP. The following items are clarifications, corrections, additions, deletions and/or revisions to the RFP, which shall take precedence over the original documents. ***Bold and Italics*** indicate additions while deletions are indicated by ~~strikethrough~~. Offerors must acknowledge receipt of this addendum by returning a signed original with their Proposal.

**DESCRIPTION OF AMENDMENT**

**The above numbered solicitation is amended as follows:**

**1. PART IV – PROPOSAL REQUIREMENTS**

- A. Note the following revision to Sub-Section 03, Proposal Submittal Elements, Paragraph A, TAB 4:

**REVISE:**

Tab 4- Evaluation Criteria No. 1 (Maximum ~~18~~ **20** pages excluding the Subcontractor Form)

**2. PART VI – EVALUATION PROCESS AND CRITERIA**

- A. Note the following revisions, deletions and replacements to Sub-Section 04, Criteria No. 1:

**REVISE:**

Criteria No. 1- Capability, Expertise and Past Performance of the Prime Firm and Proposed Team/Subcontractor(s) (Maximum ~~18-20~~ pages excluding Subcontractor Form):

**DELETE:**

~~Project sheets shall be two (2) page per project.~~

**REPLACE WITH:**

*No single project sheet may exceed two (2) pages. No single page shall contain more than two (2) projects.*

- B. Note the following revisions, deletions and replacements to Sub-Section 04, Criteria No. 2:

**DELETE:**

~~Project sheets shall be no more than two (2) projects per page.~~

**REPLACE WITH:**

*No single project sheet may exceed two (2) pages. No single page shall contain more than two (2) projects.*

**REVISE PARAGRAPH F:**

In addition to the relevant experience required above, full resumes for each of the Key Personnel shall be included as an appendix. Resumes shall not count towards the overall page limit. Resumes must include education, experience, certifications, background, accomplishments, ***copies of professional licenses/registrations*** and other pertinent information.

- 3. Except as specifically amended herein, all other terms and conditions of this solicitation remain unchanged and in full force and effect.

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**Offerors must acknowledge receipt of this amendment by returning a signed original with the Proposal package prior to the hour and date specified in the solicitation. Failure to acknowledge receipt of this document may be grounds to declare your Proposal non-responsive.**

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Person Authorized to Sign \_\_\_\_\_  
Print

Signature \_\_\_\_\_ Date \_\_\_\_\_