



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 11-A
Action Item

To: Chair Bohmke and the VRE Operations Board

From: Rich Dalton

Date: April 19, 2024

Re: Authorization to Issue a GEC VIII Task Order for Engineering Design Services for Fredericksburg Station Parking Lot Improvements

Recommendation:

The VRE Operations Board is asked to authorize the Chief Executive Officer to issue a General Engineering Consulting Services (GEC) VIII Task Order to HDR Engineering, Inc. for Engineering Design Services for Fredericksburg Station Parking Lot Improvements in the amount of \$294,300, plus a 10 percent contingency of \$29,430, for a total not to exceed \$323,730.

Summary:

VRE's lease of 127 parking spaces (Lot H in Fredericksburg) with New City Fellowship of Fredericksburg expired on December 31, 2023. To compensate for lost parking spaces, VRE intends to pave the gravel overflow parking facility adjacent to existing Lot G near the Fredericksburg Station. The proposed lot will provide approximately 120 paved parking spaces.

Background:

VRE had been leasing 127 paved parking spaces from New City Fellowship of Fredericksburg, which spaces were located at 200 Prince Edward Street. However, the lease agreement expired as of December 31, 2023.



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Arlington, VA 22201
703-524-3322



Virginia Railway Express
1500 King Street, Suite 202
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VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
703-580-6121

To compensate for the loss of parking for riders originating from the Fredericksburg Station, VRE proposes to upgrade and integrate the existing overflow gravel parking lot adjacent to existing Lot G. This gravel overflow lot is owned by VRE and covers approximately 57,000 square feet, providing parking for approximately 120 vehicles. The proposed improvements to the gravel lot include pavement, drainage, striping, signage, and lighting designs in compliance with local, state, and federal regulations as well as adherence with VRE's design guidelines.

Therefore, the scope of services for this GEC Task Order encompasses final design services necessary to develop 100% design plans, technical specifications, pre-construction documents, secure permits, and provide cost estimates for the proposed parking improvement project at the Fredericksburg Station.

At VRE's request, HDR submitted a proposal to accomplish the required work described herein. The proposal submitted by HDR was reviewed and deemed to be responsive to all aspects required. A cost analysis was also subsequently performed by VRE staff to compare the proposed cost with the independent cost estimate, and it was determined that HDR's proposal is fair and reasonable.

Fiscal Impact:

Funding is provided through Federal Transit Administration (FTA) State of Good Repair funds (Section 5337) and associated state and local matching funds.

**Virginia Railway Express
Operations Board Resolution**

11A-04-2024

**Authorization to Issue a GEC VIII Task Order for Engineering Design
Services for Fredericksburg Station Parking Lot Improvements**

WHEREAS, on September 21, 2018, via Resolution 8F-09-2018, the Operations Board approved a five-year lease commencing January 2019 through December 2023, with New City Fellowship of Fredericksburg for 127 parking spaces (Lot H) near the Fredericksburg Station at 200 Prince Edward Street; and,

WHEREAS, VRE's lease agreement with New City Fellowship of Fredericksburg expired on December 31, 2023; and,

WHEREAS, VRE, in lieu of renewing the lease, wishes to optimize operational cost and compensate for the lost parking spaces by utilizing the VRE owned gravel overflow parking lot adjacent to Lot G; and,

WHEREAS, VRE has received a proposal from HDR for design of the Fredericksburg Station Parking Improvements and staff has deemed the proposal fair and reasonable:

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby authorize the Chief Executive Officer to issue a General Engineering Consulting Services VIII Task Order to HDR Engineering, Inc. for Engineering Design Services for Fredericksburg Station Parking Improvements in the amount of \$294,300, plus a 10 percent contingency of \$29,430, for a total not to exceed \$323,730.

Approved this 19th day of April 2024



Ralph Smith
Secretary



Sarah Bagley
Vice Chair