



# Request For Refund of Tickets

By policy, VRE tickets are non-refundable. However, we do make exceptions on a case-by-case basis. To receive consideration, simply send in your tickets and your receipt attached to this form. **All** information must be included for the request to be processed.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**(home) City State Zip** \_\_\_\_\_

**Daytime Phone (Required)** \_\_\_\_\_

### How Did You Purchase This Ticket?

- At the TVM (on the platform)
- At a Vendor
- From Commuter Direct
- Other (Please explain \_\_\_\_\_)

### How Did You Pay for Your Ticket? (select all that apply)

- Credit Card
- Debit Card (Includes Visa Check type cards)
- Cash
- Check
- SmartBenefits Voucher

### For the refund, please remit the funds by:

- Check
- Credit Card
  - Name On Card: \_\_\_\_\_
  - Type of Card: \_\_\_\_\_
  - Credit Card Number: \_\_\_\_\_ Expiration Date \_\_\_\_\_

Receipt Attached? (Required)

### Reason for Refund?

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**Refunds will be made according to purchase (i.e., Payments by credit card will be refunded to your credit card). Tickets purchased by cash or check will be refunded by check. SmartBenefit Vouchers are non-refundable.**