



VIRGINIA RAILWAY EXPRESS

REQUEST FOR PROPOSALS (RFP) RFP No. 09-014

FACILITIES MAINTENANCE AND CUSTODIAL SERVICES Page 1 of 60

RFP Issued:	June 24, 2009
Mandatory Pre-Proposal Meeting:	July 7, 2009 at 10:00 A.M. EST. (See Page 3)
Deadline for Submitting Questions:	July 14, 2009 at 10:00 A.M. EST. (See Page 3)
Proposals Due:	July 31, 2009 at 10:00 A.M. EST. (See Page 49)
Interviews (Optional):	August 10-11, 2009 at 9:00 A.M. to 12:00 P.M. EST. (See Page 31)

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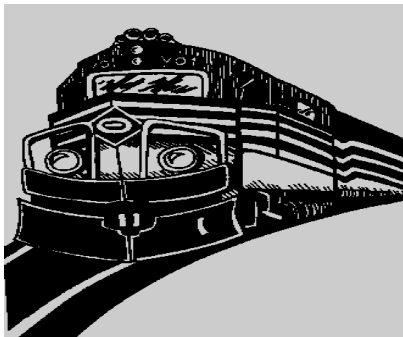


TABLE OF CONTENTS

SECTION	TITLE	STARTING PAGE
	NOTICES FOR OFFERORS	3
	PART I - SCHEDULE	5
A	Purpose/Background	6
B	Special Terms and Conditions	7
C	Task Order Services	15
D	Invoicing and Payment	22
E	Contract Deliverables	24
	PART II - EVALUATION CRITERIA, CONTRACT AWARD AND CONTRACT EXECUTION	28
F	Evaluation Criteria	29
G	Contract Award	31
H	Contract Execution	33
	PART III – GENERAL INFORMATION, INSTRUCTIONS AND CONDITIONS FOR OFFERORS	34
I	General Information About the RFP	35
J	General Instructions for Offerors	37
K	General Conditions for Offerors	40
	PART IV- PROPOSAL REQUIREMENTS	46
L	Proposal Preparation and Submission Requirements	47
M	Technical Proposal Requirements	50
N	Cost Proposal Requirements	55
	PART V - DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS	56
O	Exhibits	57
P	List of Attachments	60



NOTICES FOR OFFERORS

A. MANDATORY PRE-PROPOSAL MEETING

A **pre-proposal meeting** will be held for Offerors at the VRE offices located at 1500 King Street, Suite 202, Alexandria, Virginia 22314. *The date and time of the pre-proposal meeting is specified on Page 1* of this RFP.

B. SITE INSPECTION

VRE stations are open for inspection by Offerors. An Offeror's failure to inspect the station sites shall not bar or be an excuse for non-performance arising out of or based on the site conditions.

C. ATTENDANCE

1. Attendance at the pre-proposal meeting is **mandatory** and shall be limited to no more than three (3) representatives of each firm.
2. **Attendance at the pre-proposal meeting is a prerequisite to submitting a proposal.** Proposals will only be accepted from those Offerors who are represented at the meeting. Attendance will be evidenced by the representative's signature on the attendance roster.
3. No one will be admitted fifteen (15) minutes after the specified time of the pre-proposal meeting.

D. QUESTIONS, INQUIRIES, OR REQUESTS FOR CLARIFICATION

1. Any explanation desired by any Offeror regarding the meaning or interpretation of this RFP, Scope of Work and/or technical specifications and other solicitation documents must be submitted to the VRE Contract Administration Manager, in Microsoft Word format via electronic mail, no later than the ***date and time specified on Page 1*** of this RFP.
2. Questions and answers will be posted on VRE's website at www.vre.org.
3. Oral responses provided by VRE at the pre-proposal meeting shall not be considered official until posted on the website.



4. It shall be the obligation of the Offeror to exercise due diligence to discover and to bring to the attention of VRE, at the earliest possible time, any ambiguities, discrepancies, inconsistencies, or conflicts in or between any of the technical, pricing, or contractual provisions in this RFP.
5. Any interpretation of a question made by VRE will be in the form of an addendum to the RFP and will be available to all interested Offerors through the VRE website.

