

**AGENDA ITEM 9-A**  
**ACTION ITEM**

**TO: CHAIRMAN JENKINS AND THE VRE OPERATIONS BOARD**

**FROM: DALE ZEHNER**

**DATE: MARCH 21, 2008**

**RE: AUTHORIZATION TO AWARD A CONTRACT FOR ENGINEERING  
AND ENVIRONMENTAL SERVICES FOR THE CHERRY HILL THIRD  
TRACK PROJECT**

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**RECOMMENDATION:**

The VRE Operations Board is being asked to recommend that the Commissions authorize the Chief Executive Officer to award a contract to STV/RWA for engineering and environmental services for the Cherry Hill Third Track project in the amount of \$1,833,373, plus a 7% contingency of \$128,336, for a total amount not to exceed \$1,961,709. The VRE Operations Board is also being asked to recommend that the Commissions authorize the Chief Executive Officer to execute any related documents necessary to implement the project.

**BACKGROUND:**

In compliance with the on-going initiative to construct a third track within the CSX corridor, on October 21, 2005, VRE staff submitted an application for project funding to the Virginia Department of Rail and Public Transportation (DRPT) Rail Enhancement Fund. On December 15, 2005, the Commonwealth Transportation Board approved \$2,500,000 for the Cherry Hill Station/Third Track project. This funding will be used to initiate feasibility and environmental evaluation services.

An RFP was issued on December 20, 2007, for engineering and environmental services for the third track project. The scope of work includes assisting in developing various design options, identifying potentially affected environments, defining the general scope of work, and formulating a project cost estimate and time line.

Proposals were due on February 15, 2008, and three proposals were received. After reviewing proposals and conducting interviews with the firms, staff recommend award to STV/RWA. Upon issuance of a Notice to Proceed, the work will be completed in approximately fifteen months.

**FISCAL IMPACT:**

Funding is provided from Virginia Department of Rail and Public Transportation (DRPT) Rail Enhancement Fund grant. The remainder of the grant funding has been allocated to other project costs including CSX force account work.

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**DATE: MARCH 21, 2008**  
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**RESOLUTION  
9A-03-2008  
OF THE  
VIRGINIA RAILWAY EXPRESS  
OPERATIONS BOARD**

**WHEREAS**, on December 15, 2005, the Commonwealth Transportation Board approved \$2,500,000 in funding for the Cherry Hill Station Third Track project; and,

**WHEREAS**, an RFP was issued on December 20, 2007, to develop various design options, identify potentially affected environments, define the general scope of work, and formulate a project cost estimate and time line; and,

**WHEREAS**, on February 15, 2008, three proposals were received and reviewed, with the most responsive being STV/RWA.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the VRE Operations Board recommend that the Commissions authorize the Chief Executive Officer to award a contract to STV/RWA for engineering and environmental services for the Cherry Hill Third Track project in the amount of \$1,833,373, plus a 7% contingency of \$128,336 for a total amount not to exceed \$1,961,709.

**BE IT FURTHER RESOLVED THAT**, the VRE Operations Board recommend that the Commissions authorize the Chief Executive Officer to execute any related documents necessary to implement the project.