

AGENDA ITEM 8-A
CONSENT ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: JUNE 15, 2007

**RE: AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS
FOR GENERAL ENGINEERING CONSULTING SERVICES**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a Request for Proposals (RFP) for the procurement of General Engineering Consulting (GEC) services. The recommended contract terms would be limited to five years or \$5,000,000.

BACKGROUND:

The current GEC contract is set to expire on April 10, 2008. To date, 38 task orders have been issued with a total value over \$4.1 million. VRE's general engineering needs have included civil project work (engineering, design and construction inspection services), technical report writing (environmental assessments) and research and planning efforts (strategic planning and design guidelines). As a result, VRE has found the use of a general engineering contract to be more efficient than completing numerous, separate procurements. The GEC program is not intended to address all engineering needs and in the case of larger projects, separate procurements will be issued via the RFP process.

VRE has had four GEC contracts to-date. Previous contracts have included firms such as Parsons Transportation Group, HDR Engineering, Inc, DMJM HARRIS and Parsons Brinckerhoff. In the past, the GEC contract has been awarded to multiple firms to allow tasks assigned to each firm to be based on areas of expertise and qualifications. Award to multiple firms also promotes competition

for task order work. The proposed contract will have a cumulative value of \$5,000,000 for a term not to exceed five years.

After competitive proposals for the GEC have been evaluated, VRE staff will return to the Operations Board with a recommendation for award.

FISCAL IMPACT:

Funds for the project are included in VRE's Capital Improvement Program through specific capital projects. Once the Operations Board approves a task order, the applicable project/grant is charged for that authorization amount. If federal grant funds are being used, the local match is provided for using state and local funds.

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
DATE: JUNE 15, 2007
RE: AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS
FOR GENERAL ENGINEERING CONSULTING SERVICES

RESOLUTION
8A-06-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, past general engineering needs for the VRE have included civil project work, technical report writing and research and planning; and,

WHEREAS, VRE has found the use of a general engineering consultant to be more time and cost efficient than completing numerous, separate procurements; and,

WHEREAS, the period of the contract will expire on April 10, 2008 and the total authorization of \$5,000,000 is close to being reached; and,

WHEREAS, a competitive procurement for a new five-year GEC contract must be initiated.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a Request for Proposals (RFP) for the procurement of General Engineering Consulting (GEC) services.

AGENDA ITEM 8-B
CONSENT ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: JUNE 15, 2007

**RE: AUTHORIZATION TO SOLICIT PROPOSALS TO SELL
LOCOMOTIVES**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the VRE Chief Executive Officer to solicit proposals for the sale of its locomotive fleet.

BACKGROUND:

VRE currently operates nineteen locomotives, including one leased from Sound Transit. Based on the Commonwealth's allocation of \$18.75 million for locomotives, permission to issue a procurement was granted by the Operations Board in April. As full project funding has not been identified, the procurement is being structured in the same fashion as the railcar purchase, with a base order dependant on available funding and a larger option order to be exercised as additional funding becomes available. The entire procurement will not exceed twenty units.

Prior to issuing this procurement, a 20% local match, approximately \$3.75 million, must be identified to complete the funding for the base order. Unfortunately, local money must be used for this match and VRE is unable to incur any additional debt. Since the \$25 million anticipated from HB 3202 is neither certain nor imminent, other match options are being explored.

Authorization is, therefore, being sought to solicit proposals for the existing locomotive fleet. This concept would allow VRE to leverage the value of the old equipment for use as match. If sold, the locomotives would not be removed from

VRE service until new locomotives began to be delivered, ensuring an adequate fleet was maintained. Proposals would be brought back to the Operations Board for action prior to execution and would be timed with the locomotive procurement to ensure adequate locomotive coverage. In addition, VRE will continue to pursue other match options.

FISCAL IMPACT:

There is no fiscal impact associated with this solicitation.

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
DATE: JUNE 15, 2007
RE: AUTHORIZATION TO SOLICIT PROPOSALS TO SELL
LOCOMOTIVES

RESOLUTION
8B-06-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

WHEREAS, VRE has been successful in obtaining earmarks for the acquisition of locomotives; and,

WHEREAS, prior to issuing this solicitation, a match of approximately \$3.75 million must be identified.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the VRE Chief Executive Officer to solicit proposals for the sale of its locomotive fleet.

AGENDA ITEM 8-C
CONSENT ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: JUNE 15, 2007

RE: AUTHORIZATION TO ISSUE AN INVITATION FOR BIDS FOR MECHANICAL BRAKE COMPONENTS

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue an Invitation for Bids (IFB) for mechanical brake components.

BACKGROUND:

With the transfer of maintenance activities for VRE's car fleet from Washington to VRE's Virginia yards, the direct acquisition of parts has been shown to enhance VRE's control over maintenance activities. Currently, the acquisition of brake parts is provided through Amtrak. However, VRE has found the provision of this service through Amtrak to be both slow and cumbersome. As such, permission to solicit for these parts is being requested.

VRE currently uses several different types of brake shoes and disc brake pads in both the locomotive and car fleets. Railcars normally consume two sets of shoes and/or pads per year and parts will be ordered as needed. The contract will be structured as a firm fixed unit price contract and a recommendation for award will be brought back to the Operations Board for action once the solicitation is complete.

FISCAL IMPACT:

Funding for this project is included in the FY 2008 Operating Budget.

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
DATE: JUNE 15, 2007
RE: AUTHORIZATION TO ISSUE AN INVITATION FOR BIDS FOR MECHANICAL BRAKE COMPONENTS

**RESOLUTION
8C-06-2007
OF THE
VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD**

WHEREAS, with the transfer of maintenance activities for VRE's car fleet from Washington to VRE's Virginia yards, the direct acquisition of parts has been shown to enhance VRE's control over maintenance activities; and,

WHEREAS, the acquisition of brake parts is currently provided through Amtrak; and,

WHEREAS, VRE has found the provision of this service through Amtrak to be both slow and cumbersome.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the VRE Chief Executive Officer to issue an Invitation for Bids (IFB) for mechanical brake components.

AGENDA ITEM 8-D
CONSENT ITEM

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: JUNE 15, 2007

**RE: AUTHORIZATION TO ISSUE A TASK ORDER FOR
LOCOMOTIVE REPAIR WORK**

RECOMMENDATION:

The VRE Operations Board is being asked to authorize the Chief Executive Officer to issue a task order to Transportation Technologies, Inc. (TTI) to perform repair work to locomotive V33 in the amount of \$75,000, plus a contingency of \$25,000, for a total amount not to exceed \$100,000.

BACKGROUND:

On May 21, 2007, VRE locomotive V33 began to generate smoke from its main generator while in service. VRE requested a task order proposal to repair this locomotive from TTI, who is already under contract with VRE to perform locomotive repair services.

TTI estimates that the main generator can be repaired for \$75,000 at the Norfolk Southern locomotive shop in Altoona, Pennsylvania. As this estimate is much less than the estimated value of the locomotive, VRE staff is recommending issuance of this task order. Work is expected to take two months.

FISCAL IMPACT:

Funding for this project is included in the FY 2008 Operating Budget.

TO: CHAIRMAN KAUFFMAN AND THE VRE OPERATIONS BOARD
FROM: DALE ZEHNER
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RE: AUTHORIZATION TO ISSUE A TASK ORDER FOR
LOCOMOTIVE REPAIR WORK

RESOLUTION
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OPERATIONS BOARD

WHEREAS, on May 21, 2007, VRE locomotive V33 began to generate smoke from its main generator while in service; and,

WHEREAS, VRE requested a task order proposal to repair this locomotive from TTI, who is already under contract with VRE to perform locomotive repair services; and,

WHEREAS, the estimate is much less than the estimated value of the locomotive.

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board authorizes the Chief Executive Officer to issue a task order to Transportation Technologies, Inc. (TTI) to perform repair work to locomotive V33 in the amount of \$75,000, plus a contingency of \$25,000, for a total amount not to exceed \$100,000.